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Junior Professional Officer		
Social, Environmental and Climate Assessment Procedures (SECAP)		
<i>International Fund for Agricultural Development</i>		<i>Closing date: 4th March 2019</i>
I General information		
Title:	Technical Analyst (SECAP)	
Sector of Assignment:	Social, Environmental and Climate Assessment Procedure	
Country:	Italy	
Location (City):	Rome	
Agency:	IFAD – Operational Policies and Results Division	
Duration of Assignment:	Initially one year with the possibility to extend up to a maximum total of 3 years	
Grade:	P2 step 1 in the first year	
<p>Note : this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to PEOPLE WITH THE DUTCH NATIONALITY.</p> <p>For criteria see the website of Nedworc Foundation: http://www.nedworcfoundation.nl/NL/JPO/General%20Information.htm</p> <p>Please read the criteria and FAQ section carefully before considering applying</p>		
II Duties and responsibilities		
<ul style="list-style-type: none"> • The JPO will be responsible for working with the Lead Technical Specialist in providing technical expertise on SECAP compliance at all stages of programme design, implementation, monitoring and evaluation. • The JPO ensures the exchange of technical information as well as builds and maintains collaborative working relationships with counterparts and other partners to enhance consistency and reliability in the provision of development assistance to the government. In work relationships with counterparts s/he establishes and maintains relationships and projects the image of IFAD as a credible/reliable partner striving for harmonization of development activities. • S/He works collaboratively with the Environment, Climate, Gender and Social Inclusion Division (ECG) and Sustainable Production, Markets and Institutions Division (PMI) thematic Technical Specialists, and other project staff to ensure compliance of SECAP with IFAD-financed projects and as well as initiatives supported by the Global Environmental Facility and the Green Climate Fund 		

Summary of key functions:

- Work with the Lead Technical Specialist in overseeing the implementation of SECAP, including developing simplified guidance statements, systems, templates, information systems and tools and updating subsequent editions of SECAP
- Advise IFAD staff, project teams and other stakeholders on SECAP application;
- Ensure high quality environmental and social safeguard studies and services by reviewing draft terms of reference and reports;
- Track and monitor compliance with SECAP requirements in IFAD operations; Improve knowledge management of IFAD's project lessons on the SECAP process with a view to aligning it with IFAD business processes
- Support the lead/senior safeguard specialist(s) in providing advice on social safeguards, capacity-building of IFAD and project staff and ensuring that projects comply with SECAP;
- Review project documents to ensure that appropriate resources and capacity are deployed to effectively meet SECAP requirements in project design and implementation;
- Support the monitoring of compliance by IFAD projects with SECAP requirements during project design and implementation;
- Track and report on projects identified as high-risk;
- Participate in updating SECAP safeguard requirements and ensuring its alignment with the safeguards of key partners (Global Environment Facility, Green Climate Fund);
- Support the dissemination of SECAP compliance requirements to raise awareness among IFAD and project staff, and support the preparation and delivery of SECAP capacity development programmes for consultants; and,
- Contribute to advocacy and knowledge development activities and building awareness around environmental and social standards among staff.

III Training component: Learning elements and expectations

Upon completion of the assignment the JPO will have gained experience in strengthening risk management associated with IFAD projects to contribute to better impact and results on the ground and long-term development impact and sustainability.

The JPO training programme includes the following learning elements:

- On the job training in Social, Environmental and Climate Assessment Procedures and linkages with country programme management in the United Nations system.
- Participation in trainings organised by the Talent Management Unit and external training providers
- Participation in in-house training offered by other IFAD Divisions
- Direct coaching by Director of the Operational Policies and Results Division, as well as the Lead Technical Advisor for SECAP
- The JPO position includes a Duty travel and training allowance (DTTA) of \$4000 per year which may be used for learning activities related to the assignment and career development.

IV Supervision

Title of supervisor: Lead Technical Specialist – SECAP Compliance

Content and methodology of supervision

The JPO will prepare an annual work programme and performance plan reviewed by the supervisor. Supervision and feedback will be provided as needed to monitor and support his/her performance and professional growth while a formal midyear and an annual reviews will be undertaken.

V Required Qualifications and Experience

Education:

Master degree or equivalent in anthropology, sociology, applied social science, environmental management or science or another related field

Working experience :

- A minimum of two and a maximum of four years of relevant field experience working on ESS. Expertise in one or more of the following topics would be an asset: human rights, resettlement, climate change and labour issues
- All paid work experience since obtaining Bachelors degree will/can be considered.

Languages :

- Excellent written and verbal communication skills in English. Working knowledge of another official language (French, or Spanish) is desirable.

Key competencies

1. Outstanding interpersonal skills to effectively work with Project Delivery Teams and clients.
2. Organizational
 - a. Strategic thinking and organizational development: Personal influence
 - b. Demonstrating Leadership: Personal leadership and attitude to change
 - c. Learning, sharing knowledge and innovating: Continuously seeks to learn, shares knowledge and innovates
 - d. Focusing on clients: Focuses on clients
 - e. Problem solving and decision making: Demonstrates sound problem solving and decision making ability
 - f. Managing time, resources and information: Manages own time, information and resources effectively
 - g. Team Work: Contributes effectively to the team
 - h. Communicating and negotiating: Communicates effectively: creates understanding between self and others
 - i. Building relationships and partnerships: Builds and maintains effective working relationships
3. Technical
 - a. Research and analysis skills are desirable.
 - b. Ability to formulate and manage budgets and reporting
 - c. Good ICT skills, particularly Excel, Word and PowerPoint (max 5 bullet points, not the obvious, general ones but specific for this position)

VI Background information on Agency/Department/Section

The International Fund for Agricultural Development (IFAD) is an international financial institution and a specialized United Nations agency dedicated to eradicating rural poverty and hunger. It does so by investing in rural people. IFAD finances programmes and projects that increase agricultural productivity and raise rural incomes, and advocates at the local, national and international level for policies that contribute to rural transformation.

The Programme Management Department (PMD) is responsible for the overall lending programme of the Fund, and is composed of five Regional Divisions, and the Operational Policy and Results Division. IFAD works on the nexus of poverty, food, environment, and climate change issues. IFAD's response to these challenges is reflected in its Strategic Framework (2016-25), and the Social, Environmental and Climate Assessment Procedures.

IFAD approved its Social, Environmental and Climate Assessment Procedures which came into effect on 1 January 2015. SECAP defines an operational framework for integrating social, environment, and climate aspects into IFAD operations. These procedures apply to all IFAD country strategies and IFAD-financed programmes and projects.

The Social, Environmental and Climate Assessment Procedures (SECAP) Compliance Function (hereafter referred to as the Function) has been established in the new OPR in PMD. The Function demonstrates IFAD's commitment to ensuring that its operations conform to sound environmental and social standards (ESS) as laid out in SECAP and other relevant policies and strategies. (see attached appendix 1 and 2). Additionally, the Function will strengthen the quality of projects, contribute to better impact and results on the ground and long-term development impact and sustainability. The challenge for the Function is to ensure that IFAD's investments are compliant with SECAP safeguard requirements.

VIII How to apply

Application only on line, following the below weblink:

https://job.ifad.org/psc/IFHRPRDE/EMPLOYEE/HRMS/s/WEBLIB_IFA_FORM.ISCRIPT1.FieldFormula.IScript_IFADSimulation?route=viewJobPosting&joid=1738

<https://www.ifad.org/en/careers>

The closing date is: 4th March 2019

Applicants will receive acknowledgement of receipt of their submission

Only shortlisted candidates will be contacted.