


<h1>Advertisement</h1>		
Junior Professional Officer		
Associate Reproductive Health Officer		
United Nations High Commissioner for Refugees		Closing date: 1 <sup>st</sup> November 2017
<b>I General information</b>		
<b>Title:</b>	Associate Reproductive Health Officer (Job ID 14118)	
<b>Sector of Assignment:</b>	Public Health	
<b>Country:</b>	Uganda	
<b>Location (City):</b>	Arua	
<b>Agency:</b>	UNHCR	
<b>Duration of Assignment:</b>	Initially one year with the possibility to extend up to 3 years	
<b>Grade:</b>	P1 step 1 or P2 step 1 in the first year, depending on the level of education and relevant working experience	
<p><b>Note :</b> this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to <b>PEOPLE WITH THE DUTCH NATIONALITY</b>. For criteria see the website of Nedworc Foundation:  <a href="http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&amp;hoofdhash">http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&amp;hoofdhash</a>  <b>Please read the criteria and FAQ section carefully before considering applying</b></p> <p>The incumbent will be requested to take up the position end of December the latest.</p>		
<b>II Duties, responsibilities and Output Expectations</b>		
<b>General</b>		
<p>The Reproductive Health Officer will be a member of the Public Health team and will coordinate and provide support on RH related matters to the country office and sub offices. The incumbent will work with the Public Health Officer and ensure that RH policies and programmes of Northern Uganda operations meet minimum UNHCR and international standards.</p> <p>The position aims to reinforce coordination and implementation of reproductive health activities, ensuring that the full minimum initial service package for reproductive health are provided to all new refugees and that comprehensive quality reproductive health services are progressively integrated into the primary health care and provided to the refugee population.</p>		
<b>1. Coordination, policy development, monitoring and evaluation</b>		
Summary of duties and tasks		
<ul style="list-style-type: none"> <li>Under the supervision the Head of Sub-Office Arua, and working closely with the Public Health Officer, the Reproductive Health and HIV Officer will be responsible for all coordination, policy</li> </ul>		

development, monitoring and evaluation, and advocacy for the Reproductive Health (RH) programmes in the Northern of Uganda Operation. These include:

- Act as focal point for RH services and provide technical advice and assistance on reproductive health to refugees and all organisations working in health and other sectors as needed.
- Liase with national and regional authorities of the host country when planning and implementing RH activities in refugee camps and among the surrounding population, where appropriate.
- Liase with other sectors (protection, community services, camp management, education, etc.) to ensure a multisectoral approach to reproductive health.
- Create/adapt and introduce standardised strategies for reproductive health which are fully integrated within PHC.
- Initiate and co-ordinate various audience-specific training sessions on reproductive health (for audiences such as health workers, community services officers, the refugee population, security personnel, etc.).
- Introduce/enforce standardised protocols for selected areas (such as syndromic case management of STIs, referral of obstetric emergencies, medical response to survivors of sexual violence, counselling and family planning services. etc.).

## **2. Programme Planning**

- Discuss and finalise reproductive health and HIV objectives and priority activities in accordance with UNHCR standards and global guidance.
- Undertake needs and resources assessments and redress as appropriate all issues related to programme planning, monitoring and evaluation with regards to human, material and financial resources.
- Analyse and comment on all project proposals and budgets presented by UNHCR implementing partners and prepare all reproductive health related implementing instruments.
- Ensure that the provisions contained in the various Memoranda of Understanding between UNHCR and other organisations are applied as appropriate.
- Advise the UNHCR office regarding all reproductive health issues related to the installation of refugees in existing sites and about measures to be taken relating to possible repatriation movements. Also prepare/update contingency plans as appropriate for a possible influx of refugees from neighbouring countries.
- Ensure that particular attention is given to the support of local reproductive health activities in order to appropriately compensate for the added burden of services to refugees;

## **3. Programme Implementation and Monitoring**

- Undertake regular missions to refugee sites in order to analyse, monitor, evaluate and supervise the implementation of reproductive health services delivery.
- Organise and conduct timely monitoring and evaluation meetings with implementing partners as regards their project implementation, in accordance with the UNHCR programming cycle.
- Organise the collection, analysis and distribution of epidemiological information regarding the reproductive health status of the refugees. This includes carrying out evaluation exercises, surveys and studies.
- Organise on-going training/familiarisation sessions for refugees, NGO and UNHCR staff. Particular attention should be paid to supporting refugee qualified reproductive health personnel and local NGOs, and strengthening their capacity.

Co-ordination

- As part of the public health team act as a focal point with regional authorities of the Ministry of Health (MoH) and disseminate the MOH protocols, and/or UNHCR/UNFPA/WHO standards and policies among implementing partners, particularly for all matters of public health importance.

- In conjunction with Ministry of Health support the organisation of co-ordination meetings at sub-national levels with all concerned parties and at suitable intervals (written minutes should be prepared).
- Provide guidance, supervise and co-ordinate the activities of UNHCR implementing/operational partners in the reproductive health sector.
- Liaise with UNHCR Public Health Officer and other actors working in reproductive health and HIV including national and international NGOs and UNFPA

#### Reporting

- Prepare regular reports to be shared with the UNHCR/ Field Offices concerned and partners as well as monthly reports (as a minimum) to be also shared with UNHCR Country offices and with other UNHCR Co-ordinators in the Uganda. Immediately inform UNHCR of any happening of significance in the reproductive health sector.

### III Training component: Learning elements and expectations

Upon completion of the assignment the JPO will have/ will be able to:

- Year 1: Development and implementation of RH strategies and programming tools, including monitoring and evaluation plans; community consultation, dialogue and engagement
- Year 2: Sector coordination approaches of multiple stakeholders; management of reproductive health in emergency and stabilisation phases including integration into national systems
- Year 3: Behaviour change communication framework development and implementation

The JPO training programme includes the following learning elements:

- Co-tech course on coordination
- Protection induction programme
- Age, gender diversity approach
- Building relationships with communities
- The JPO position includes a Duty travel and training allowance (DTTA) of \$ 4.000 per year which may be used for learning activities related to the assignment and career development.

### IV Supervision

**Title of supervisor:** Public Health Officer, P3

#### Content and methodology of supervision

The JPO will be under the direct supervision of the manager indicated under 'Supervisor title and position number'. The supervisor will be responsible for the performance evaluation of the JPO. The manager will also ensure that the JPO is provided a thorough induction and orientation briefing, followed by on-the-job training as well as continuous guidance for training/learning opportunities throughout the assignment. In support to the manager, the JPO Unit provides the Supervisory Guidelines upon recruitment/reassignment of the JPO.

### V Required Qualifications and Experience

#### Education:

Master's degree or equivalent with clinical background (e.g. medical doctor, nursing, or related) with strong experience in reproductive health.

#### Working experience :

Minimal 2 to maximal 4 years relevant working experience, including internships and voluntary work, in the medical or nursing field with Reproductive Health and HIV experience  
At least 2 years experience working with refugees and/or in emergency settings

**Languages : English**

#### Key competencies

- Judgement and Decision Making
- Managing Resources

- Planning and Organizing
- Political Awareness
- Stakeholder Management

## **VI Background information on Agency/Department/Section**

Uganda is hosting over 1,200,000 refugees from different countries. Refugees from SSD continue to arrive at an average rate of 2,000-2,500 per day. Many refugees have spent long periods of time walking through the bush, often without access to food, water and other needs. UNHCR working with OPM and partners, has set up collection points to receive and provide basic services (WASH, health, food) to the arriving population and to facilitate their relocation to Bidibidi Settlement. Activities aim to include local villagers who generously host and support refugees.

A number of refugees arrive from areas as far as Malakal close to the Sudan border. This group reported fighting, hunger and previous negative experiences in Sudan as the cause for their flight to Uganda. Many of these refugees entered Uganda through various border entry points some ungazetted.

<http://reporting.unhcr.org/node/5129>

## **VII Information on living conditions at Duty Station**

Private housing is available in Arua town. It is noted that with the emergency response and the need for accommodation for international staff from various agencies, it may take time to find the right accommodation with reasonable rent.

Arua has a Regional Hospital and other basic health facilities, though we are awaiting the outcome of an earlier assessment made by the UN Clinics.

No international school for primary and secondary education.

Arua town in general is safe, though opportunistic crime may happen, as in any other cities.

Banking facilities including Standbic Bank is available in Arua town. In terms of transports, taxi is available, though compare with other commodities, relatively expensive.

## **VIII How to apply**

Applications must be sent through UNHCR's website not later than 1<sup>st</sup> November 2017 Midnight

Access [www.unhcr.org](http://www.unhcr.org) website and click on "Career" link at the upper right corner, then on "International Vacancies". Vacancies can searched with "JPO" keyword.

Or apply through the 'careers site' on the UNHCR JPO page

<http://www.unhcr.org/junior-professional-officer-programme.html>

Applicants will receive acknowledgement of receipt of their submission.

For general information on the JPO Programme please consult UNHCR webpage:

<http://www.unhcr.org/junior-professional-officer-programme.html>

For information on the application procedure you can contact UNHCR at [fiedler@unhcr.org](mailto:fiedler@unhcr.org).

**General questions on the results of an application will not be answered, as only shortlisted candidates will be contacted.**