# Advertisement

Junior Professional Officer

# **Climate Change Specialist**

World Bank Group

Closing date 15 October 2017

WORLD BANK GROUP

I General information	
Title:	Climate Change Specialist -Junior Professional Officer
Sector of Assignment:	Climate Change Group
Country:	United States of America
Location (City):	Washington DC
Agency:	Strategy and Operations Unit
<b>Duration of Assignment:</b>	Two (2) years
Grade:	UC (Ungraded)

**Note** : this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **PEOPLE WITH THE DUTCH NATIONALITY.** 

# II Duties, responsibilities and Output Expectations

# General

The Strategy and Operations Unit at the Climate Change Group provides strategic guidance and operational support to the Climate Change Group. The Unit is seeking a highly motivated professional to provide effective support to the team on a variety of corporate, strategic and operational matters. The incumbent will report to Manager, Strategy and Operations and work under direct supervision of Senior Operations Officer.

The candidate is expected to be versatile and have the knowledge, skills, and confidence to handle various climate strategy and operational matters, facilitate effective collaboration across the institution.

# **Specific Responsibilities**

- Provide effective support to the Strategy and Operations Unit at the Climate Change Group in monitoring, tracking, and reporting of corporate climate change related targets and commitments, such as the ones set out in the WBG Climate Change Action Plan (CCAP), the Corporate Scorecards, and the IDA RMS and policy commitments, and so on.
- Support the implementation and manage the ongoing operations of the systematic Climate Change Action Plan results monitoring framework and the WBG-wide dashboard and facilitate the communications and collaboration with relevant CCG and GP counterparts.
- Provide essential support in delivering Climate Change Action Plan (CCAP) update to the Board and WBG senior management and briefings to Board members and shareholder representatives on CCAP through regular dialogues.
- Provide technical and analytical support as needed to manage the workflow and issues in relation to multiple climate change related operational commitments and actions, such as climate co-benefits tracking, greenhouse gas (GHG) accounting, internal shadow price of

carbon, and climate risk screening.

- Prepare briefing notes, presentations, and talking points in relation to the climate change related corporate commitments, targets and actions.
- Conduct research and provide inputs on emerging strategic and operational issues as needed.

# **III Training component: Learning elements and expectations**

Upon completion of the assignment the JPO will have learned/ will be able to: The skills/competencies

(max 5 bullet points)

- Understand the strategic and operational priorities for climate change in the context of a multilateral development bank
- Gain knowledge and experience on mainstreaming climate change into the development finance operations, include climate finance, GHG accounting, climate risk screening
- Grasp the knowledge and skills on developing results framework and monitoring, tracking, and reporting of climate change related targets and commitments
- Further hone communication and presentation skills with a focus on development finance and climate change

The JPO training programme includes the following learning elements: Training opportunities/courses offered

- Climate change and development finance operations
- Climate finance tracking methodology
- GHG accounting methodology
- Climate and disaster risk screening guidance
- Results monitoring, reporting, and evaluation

# **IV** Supervision

Title of supervisor: Practice Manager, Senior Operations Officer

### Content and methodology of supervision

Details on how the supervision is effectuated, frequency, methods (reporting, evaluation procedures)

Objectives and results agreement for the position will be set at the beginning of the performance year between the supervisor and the individual staff, ongoing discussions and midterm review will take place during the year, and performance evaluation will be conducted at the year end. The performance evaluation includes the self-evaluation, colleagues' feedback, supervisors' evaluation and reviewing manager's remarks.

# **V** Required Qualifications and Experience

### **Education:**

Master degree in climate change related disciplines such as energy, environment, urban, transport, natural resources management, finance, etc.

### Working experience:

Two to maximal 4 years relevant working experience.

Understanding of development finance and sound operational knowledge and experience on climate change.

Experience in results monitoring and evaluation is a plus.

### Languages:

Excellent oral and written communication skills in English.

#### **Key competencies**

- Interpersonal, diplomatic and partnership skills required for building and maintaining collaborative relationships with stakeholders.
- Strong communication skills, including the ability to write quickly and concisely on a variety of topics in a well-structured manner.
- Ability to work under pressure and with very tight timeline.
- Strong problem solving and analytical skills, able to prioritize interventions, analyze large data sets, identify relevant issues and trade-offs, and provide appropriate recommendations.
- Excellent workflow management and task organization skills; able to anticipate and take responsibility for all aspects of coordination of the workflow.
- Demonstrated ability to work flexibly on a range of assignments, adjust to changes in schedule and priorities, and juggle concurrent tasks effectively and efficiently.
- Strong teamwork spirit including an open and collegial work style and a high level of energy.

# VI Background information on Agency/Department/Section

The World Bank Group (WBG) sees tackling climate change as critical to the pursuit of its mission. The challenges of low carbon development, of building resilience into economic growth and development, and coping with the impacts of unmitigated climate change will shape the opportunities for all WBG clients now and in the next decades. Since the mid-2000s, the WBG has directly addressed the relationship between development and climate change, has pioneered tools to measure the impact of development on climate change and climate change on development.

The WBG's Climate Change Action Plan was endorsed by the Board in April 2016. The implementation of the plan will ensure that World Bank Group activities are contributing to a lower carbon, more resilient pathway of development. The Climate Change Cross Cutting Solution Area is working with the WBG and external partners supporting the extraordinary technical, diplomatic, political and economic efforts to raise the level of ambition of countries and accelerate the climate actions.

The Strategy and Operations Unit at the Climate Change CCSA provides strategic guidance and operational support to the Climate Change CCSA and is responsible for implementing and monitoring corporate and management tasks, such as climate change related commitments and actions tracking and implementation, monitoring of progress on the internal Memorandum of Understanding, strategic staffing, resource management, and coordination among the Multilateral Development Banks (MDBs).

For information on Donor Funded Staffing Program (DFSP), see the Programs and Internships Page in the following website: <u>www.worldbank.org/careers</u>

# VII How to apply

Application deadline: **15<sup>th</sup> October 2017 Midnight**. Any applications received afterwards will not be considered.

Information and Applications only by e-mail through <u>jpo@nedworcfoundation.nl</u> with <u>subject</u>: WBG JPO position 2017

Attach a completed World Bank Donor Funded Staffing Program (DFSP) Application Form to be found on the Nedworc website under 'open vacancies- WBG Application form <a href="http://www.nedworcfoundation.nl/NL/JPO/Open%20vacancies.htm">http://www.nedworcfoundation.nl/NL/JPO/Open%20vacancies.htm</a>

and a Motivation Letter (max one A4). Do not attach any other documents (will be deleted)

Applicants will receive acknowledgement of receipt of their submission.

Only shortlisted candidates will be contacted.

After the closing date can information on the progress of the selection process be found on the JPO Nedworc website (under closed vacancies)

Only shortlisted candidates will be contacted.