

# Advertisement

Associate Professional Officer (APO)

Programme Officer

**Closing date: 10 November 2013**

**For candidates from eligible developing countries only**



## I General information

<b>Title:</b>	<b>Programme Officer</b> Food and Nutrition Security, Monitoring and Evaluation
<b>Sector of Assignment:</b>	Food and Nutrition Security (FNS), Monitoring and Evaluation (M&E)
<b>Country:</b>	Mozambique
<b>Duty station:</b>	Maputo
<b>Agency:</b>	Food and Agriculture Organization of the United Nations (FAO)
<b>Duration of Assignment:</b>	Initially one year with the possibility to extend up to 3 years
<b>Grade:</b>	P-1 step 1 or P-2 step 1 in the first year, depending on the level of education and relevant working experience

**Note :** this APO post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **candidates from eligible developing countries**. For criteria see the website of Nedworc Foundation in the Netherlands:  
<http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&hoofdhash>

## II Duties, responsibilities and Output Expectations

### General

The incumbent will support national food security programmes in Mozambique and will be involved in food and nutrition security, monitoring and evaluation activities, in particular related to project GCP/MOZ/111/EC ("Support to Accelerate Progress towards MDG 1c in Mozambique", the FAO Sub-programme of the joint FNS Programme), as well as other Food and Nutrition Security projects/programmes in Mozambique, particularly their alignment and contribution to FAO's Strategic Objectives and the FAO Country Programming Framework (CPF) 2012 -2015 for Mozambique.

### Responsibility 1

- Support the Technical Advisor on Food and Nutrition in the overall coordination of the food and nutrition security activities of the MDG 1c programme, particularly:
  - in ensuring that information on the implementation of the programme activities is shared regularly with Mozambique's Technical Secretariat for Food Security and Nutrition (SETSAN) and key

<p>partners at central level;</p> <ul style="list-style-type: none"> <li>- in ensuring that lessons learnt from the field are documented and used to inform relevant policy-making and programming decisions at central level;</li> <li>- in supporting the continuous alignment of the MDG 1c activities with national priorities.</li> </ul> <ul style="list-style-type: none"> <li>• Participate in the M&amp;E working group of the MDG 1c programme supporting the collection and analysis of information and by writing reports on progress towards the specified outcomes and outputs in the project document.</li> </ul>
--

**2. Responsibility 2**

<ul style="list-style-type: none"> <li>• Contribute to capacity development efforts of SETSAN (Mozambique’s Technical Secretariat for Food Security and Nutrition) in monitoring and evaluation of food security programmes, building capacity of its national and provincial officers and ensuring quality control of monitoring and evaluation activities.</li> </ul>
---

**3. Responsibility 3**

<ul style="list-style-type: none"> <li>• Support other FAO food and nutrition security projects/programmes in Mozambique, and the FAO Representation as well, in the design and revision of their logical framework matrixes to ensure that their chain of results will: <ul style="list-style-type: none"> <li>- directly contribute to food and nutrition security, and</li> <li>- have linkages and alignment to the FAO Strategic Objectives and the Country Programming Framework (CPF) for Mozambique.</li> </ul> </li> <li>• Perform other related duties as required.</li> </ul>
--

**III Training component: Learning elements and expectations**

The assignment provides a significant on-the-job learning opportunity, given the dynamic and challenging context and the possibility to interact with senior national and international colleagues.

After completion of the assignment, the APO will have:

- Broadened his/her practical experience on how FAO implements its programmes to support Food Security and Nutrition and rural development in Mozambique.
- Gained practical experience regarding the Monitoring and Evaluation (M&E) of Food and Nutrition Security programmes.
- Gained significant practical experience in working closely with national government counterparts.
- Gained exposure to the UN system, international development partners and other counterparts.

**IV Supervision**

**Title of supervisor:** FAO Representative in Mozambique

**Content and methodology of supervision**

The incumbent will work under the overall supervision of the FAO Representative in Mozambique and the direct supervision of the Assistant FAO Representative (Programme) in Mozambique and the Technical Advisor on Food and Nutrition Security of project GCP/MOZ/111/EC – “Support to Accelerate Progress

towards MDG 1c in Mozambique”, in regular meetings to coordinate work and provide guidance. There will be periodic monitoring of the tasks performed, outputs achieved and skills to be developed, as well an annual evaluation.

Technical supervision will be provided by Food and Nutrition Security and Monitoring and Evaluation Officers based in FAO’s Regional Office for Africa (RAF) in Accra, Ghana, through direct consultation and technical supervisory missions.

Besides, the APO will also receive technical and operational guidance from other colleagues of the FAO Representation in Mozambique, particularly of the Programme and Operations Unit.

## **V Required Qualifications and Experience**

### **Education:**

University degree at M.Sc. or MA level in agriculture, agricultural economics, rural development or related fields, or

University degree at B.Sc. or BA level in agriculture, agricultural economics, rural development or related fields with at least 3 years and maximum 4 years of relevant technical working experience.

### **Working experience :**

Preferably 2 to maximum 4 years relevant technical working experience in the agricultural/food security sector.

Preferably 2 years of proven experience related to food and nutrition security programmes/projects, including implementation of results-based M&E systems.

Computer literacy and ability to use computer and web-based applications (database, web design, etc.) are essential.

#### **Desirable qualifications:**

- Familiarity with food and nutrition security issues related to developing countries and ability to analyse and report on food and nutrition security issues.
- Familiarity with management information systems and field project/programme Monitoring and Evaluation.
- Experience in working with government departments, or national and international NGOs or UN agencies.
- Familiarity with the UN System and/or UN operational procedures.
- Good interpersonal relationships.
- Good oral and written communication skills.

**Languages:** Proficiency in oral and written communication in English is required.

Ability to write technical documents and to speak in a concise and effective manner.

Knowledge of Portuguese optional (or willingness to learn Portuguese).

### **Key competencies**

- Spirit of initiative, ability to plan and organize own work, deliver results and meet deadlines.
- Tact, tolerance, openness and ability to work effectively within a team, supporting others and fostering a positive team environment.
- Ability to deal tactfully with people of different national and cultural backgrounds and to create a good working relationship with colleagues of FAO and of other UN agencies, Government officials, donors and other development partners.
- Ability to write clearly and concisely for different audiences and good communication and report

writing skills.

## **VI Background information on Agency/Department/Section**

The main goal of FAO at the country level is to assist the government to develop policies, programmes and projects to remove the root causes of hunger and malnutrition, to support them to develop their agricultural, fisheries and forestry sectors and to use their environmental and natural resources in a sustainable way.

FAO provides technical guidance and facilitation in support of National Food Security and Nutrition Strategies and Programmes designed, owned and implemented by national governments. FAO also supports the mobilizing of financial resources and establishment of food and nutrition security M&E systems and assessment of food security impacts of development programmes.

## **VII Information on living conditions at Duty Station**

Living conditions in Maputo are quite good. The cost of living is relatively high. Medical facilities, schools, supermarkets are easily available. There are good quality houses for rent.

## **VIII How to apply**

Applicants are required to submit their applications through the FAO iRecruitment online system.

To apply, please visit the iRecruitment website at: <http://www.fao.org/employment/irecruitment-access/en/> and follow the below steps:

1. Register in iRecruitment to create your account and complete your online profile. For step-by-step instructions, please consult the [Guidelines for Applicants](#).
2. Attach to your online profile a **Letter of Motivation** and a **copy of your highest academic achievement**.
3. Apply to the "Call for Applications" No. **IRC2389** by **10 November 2013**. Vacancies will be automatically removed from the site at 23:59 hrs CET on the deadline for applications date.

Please ensure that you have completed your online profile in all sections and attached the required documents. **Incomplete applications will not be evaluated**. Upon submitting your application you will receive an online automatic acknowledgement. Only short-listed candidates will be contacted.

The successful candidate will need to be able to start the assignment as soon as possible.