

<h1>Advertisement</h1>	 <p>IOM International Organization for Migration OIM Organisation internationale pour les migrations OIM Organización Internacional para las Migraciones</p>
Junior Professional Officer	
Immigration and Border Management Specialist	
International Organization for Migration	Closing date: 15 April 2018
I General information	
Title:	Immigration and Border Management Specialist
Sector of Assignment:	Migration Management
Country:	Egypt
Location (City):	Cairo
Agency:	International Organization for Migration
Duration of Assignment:	Initially one year with the possibility to extend up to a maximum total of 3 years
Grade:	P2 step 1 in the first year
<p>Note : this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to PEOPLE WITH THE DUTCH NATIONALITY. For criteria see the website of Nedworc Foundation: http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&hoofdhash Please read the criteria and FAQ section carefully before considering applying</p>	
II Duties, responsibilities and Output Expectations	
General	
<p>The Junior Professional Officer will work under the direct guidance and supervision of the Regional Director for the Middle East and North Africa and under the thematic oversight of the Regional Immigration and Border Management Specialist (RTS/IBM).</p> <p>The Junior Professional Officer will be provided with regular feedback on his/her performance and progress, with special attention granted to goal setting and overcoming challenges.</p>	
Responsibilities	
<p>The Junior Professional Officer's duties and responsibilities will include:</p> <ol style="list-style-type: none"> 1. Reviewing and/or providing advice on the endorsement and tracking IBM-related programmes/projects developed by COs in the region, and provide regular updates to the Immigration and Border Management Division (or other concerned HQ division) on projects under development and/or endorsed; 2. Developing new IBM-related programmes/projects in cooperation with COs and/or targeting countries without representation, ensuring compliance with identified needs and IOM's strategies, thematic guidelines and project development procedures, taking into account good practices and lessons learned in the field; 	

3. Developing and conducting IBM-related training programmes and provide technical input when necessary through research and training;
4. Monitoring IBM-related issues and developments in the region and contributing to the
5. Contribute to data collection and analysis; conduct research on relevant assigned topics; draft and/or contribute to information sheets, presentations, training curricula and materials and thematic guidance notes on IBM, Identity Management, Travel Documents and other relevant topics.;
6. Develop and/or coordinate new IBM-related programmes/projects (including regional and multi-country projects/programmes) in close cooperation with the Regional Thematic Specialist, review, advise on endorsement and track programmes/projects and donor reports developed by COs;
7. Track all projects, and provide the Regional Director, the Regional Thematic Specialist and the Immigration and Border Management Division (or other concerned HQ divisions) with updates on on-going projects, as well as projects under development;
8. Maintain strong working relationships with project development officers and project managers in the region – with a special focus on those coordinating/implementing IBM-related projects/programmes – and provide technical input, when necessary, through research and training;
9. Monitor IBM-related issues and challenges, in close cooperation with the Regional Liaison and Policy Officer, if/when available, COs and relevant HQ Divisions; monitor and share information in a timely manner on Calls for Proposals (CFP), Expressions of Interest (EOI) and other relevant IBM-related opportunities;
10. Undertake duty travel as required to conduct programme assessments, liaise with counterparts, represent IOM at IBM-related conferences, workshops and meetings, deliver training and/or presentations, and assist COs with troubleshooting;
11. Perform other relevant duties as assigned.

III Training component: Learning elements and expectations

Upon completion of the assignment the JPO will have/ will be able to:

- Effectively apply knowledge of migration issues within organizational context
- Correctly frames migration issues within their regional, global and political context
- Be able to draft and finalize concept notes and project proposals, using the IOM logical and legal framework.
- Participate in the development of programs, projects, trainings and workshops related to different migration areas.

The JPO training programme includes the following learning elements:

- Gain experience in an International Organization, including management and international cooperation activities, as well as understanding the dynamics of regional and international initiatives and working groups.
- Gain experience in working with governmental, non-governmental and United Nations institutions in the Middle East and North Africa.
- The JPO position includes a Duty travel and training allowance (DTTA) of \$4000 per year which may be used for learning activities related to the assignment and career development.

IV Supervision

Title of supervisor: Regional Director for the Middle East and North Africa

Content and methodology of supervision

The Junior Professional Officer will be provided with regular feedback on his/her performance and progress, with special attention granted to goal setting and overcoming challenges.

V Required Qualifications and Experience**Education:**

Completed Masters degree or equivalent in Political or Social Sciences, International Relations or Law

Working experience :

Two to maximal 4 years relevant working experience either on project development, project management, database management, project monitoring and evaluation relevant to IBM.

Languages : Advanced English writing, communication and negotiation skills. Arabic an advantage

Other competencies

- Ability to collect and analyze data on IBM topics.
- Computer/software literate, preferably knowledgeable in Microsoft Office, Adobe Acrobat and Photoshop with experience of maintaining a website.
- Experience of working in a multi-cultural setting

VI Background information on Agency/Department/Section

In preparation for deployment into the IOM field structure the Junior Professional Officer will initially work in Headquarters (Geneva) for two months within the Immigration and Border Management Division.

The IOM Immigration and Border Management (IBM) Programme has evolved steadily over recent years in response to the need for innovative solutions to manage ever-increasing migration flows. The IBM team - a core group of specialists in both headquarters, the Regional Offices and strategic locations in the field - is committed to support this evolution through providing the highest quality of service to IOM's Member States.

In 2016, the IBM programme comprised 175 active projects worldwide, with a total value of approx. 294,350,000 USD, while some of them ran on a fee-for-service basis. Throughout the last year, the MENA region alone implemented 14 IBM/TC coded projects, with an overall budget of 26.2 Mill USD, covering a region which has become the hotspot for mixed migration flows out of the Middle East and Sub-Saharan Africa, across the Mediterranean Sea or using the Eastern Mediterranean Migration route via Turkey to Europe. These projects, mainly funded by the European Commission, or individual EU MSs, like Germany, The Netherlands, Italy, as well as Japan, Canada and the UK, underscore the priorities for many governments impacted by irregular migration flows from the region, to improve visa processing, migration and border management, as well as their contribution towards IOM's global objective: promoting humane and orderly migration.

The period of time spent working at IOM's Headquarter will allow for the Junior Professional Officer/A to undergo 'on-the-job' training in project development and implementation with a specific focus on the work delivered under the IBM programme. Activities will include liaising with field missions worldwide in the preparation of project proposals, supporting knowledge management and preparation of supporting guidelines and material in support of the Country Offices under the supervision of the Regional Office for MENA, based in Cairo/Egypt.

In line with IOM's Regional Structure, IBM/TC specialists are instituted at the Regional Office and act as resource persons for IOM country offices (COs) in Algeria, Bahrain, Egypt, Iraq, Jordan, Kuwait, Lebanon, Libya, Morocco, Sudan, Syria, Tunisia, and Yemen. In particular, each specialist is

expected to monitor and analyze regional trends, support project development and/or review and endorse projects, and avail specialized knowledge and expertise in his/her thematic area.

Given current and emerging challenges in the Middle East and North Africa, there is significant value in including an additional Immigration and Border Management (IBM) expert besides the Regional Thematic Specialist at IOM's Regional Office, to cover the increased demand for technical expertise in the field of migration and border management during the crucial time of early recovery related to the four crisis countries of Libya, Syria, Iraq and Yemen. In particular, an IBM specialist could play an important role in: conducting migration and border management assessments; conducting assessments on identity management processes; delivering thematic support and advice; analyzing the security level of travel and other important documents, like visas and breeder documents; participating in international forums on the Global Compact on Migration (GCM), Counter-migrant Smuggling, etc.; participating in Regional Consultative Processes; delivering trainings in various areas related to immigration and border management; keeping abreast of developments in areas like document security, border and identity management systems, incl. biometrics; elaborating situation reports, writing articles and publications; and organizing conferences and workshops.

VII Information on living conditions at Duty Station

Overall, security in Cairo is good. Most incidents that have been reported in Egypt during the past 6 months were criminal in nature, except for the North Sinai, where there is an ongoing armed conflict against the Egyptian Armed Forces. UN staff are not directly targeted in Egypt. It is highly recommended to obtain a business visa before traveling to Egypt to facilitate the one year work visa request that is submitted upon arrival the Ministry of Foreign Affairs. In Egypt there is ample availability of housing and hotels, although prices for rent tend to be high in some areas. In addition, the UN provides a list of physicians, health providers and medical facilities that operate in Egypt. Several schooling options are available for children of all ages. Partners who intend to work in Egypt need to obtain a specific visa through their potential employer as they cannot work if they are on a dependent visa.

VIII How to apply

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 15 April 2018 at the latest, referring to this advertisement.

For further information, please refer to:

<http://www.iom.int/cms/en/sites/iom/home/about-iom-1/recruitment/how-to-apply.html>

In order for an application to be considered valid, IOM only accepts online profiles duly completed.

Applicants will receive acknowledgement of receipt of their submission

Only shortlisted candidates will be contacted. You can track the progress of your application on your personal application page in the IOM e-recruitment system.