

Advertisement

Junior Professional Officer

Programme Officer
Emergency Response



World Food Programme

Closing date: 10th March 2019

I General information

Title:	Programme Officer, Emergency Response
Sector of Assignment:	Programme Emergency Preparedness and Response
Country:	Italy
Location (City):	Rome
Agency:	Emergency Division (OSE)
Duration of Assignment:	Initially one year with the possibility to extend up to a maximum of 3 years
Grade:	P2 step 1 in the first year

Note: This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **NATIONALS OF DEVELOPING COUNTRIES THAT APPEAR ON THE LIST OF THE FOLLOWING COUNTRIES ELIGIBLE FOR THE DUTCH JPO PROGRAMME:**

<http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf>

For criteria see the website of Nedworc Foundation:

<http://www.nedworcfoundation.nl/NL/JPO/General%20Information.htm>

Please read the criteria and FAQ section carefully before considering applying

II Duties

General

The JPO will be responsible in identifying gaps in Emergency preparedness, working and proposing resolutions to support Country Offices and Regional Bureaus during and after an emergency.

Responsibilities

- Actively engage with COs, RBs and within HQ to identify gaps in preparedness, alerting decision makers on emerging risks, proposing integrated early actions to enhance readiness (early action).
- Provide essential field support and guidance to Country Offices and Regional Bureaus before, during and after an emergency.
- Contribute to the development of concept of operations, project/budget plans, ensuring alignment with wider programme policies and guidance
- Act as a point of contact for resolution of a range of operational queries and problems within a specific technical area of responsibility.

- Stay informed on early action and/or emergency operation implementation in countries of concern.
- Deploy to support COs/RBs to enhance readiness and/or emergency response (surge).
- Engage in and compile good practice/ lessons learned to inform improved preparedness and emergency response.
- Contribute to the development and implementation of emergency operational guidelines and tools (normative guidance).
- As/when required carry out research on a variety of emergency related issues, including surge, preparedness, early action, response etc.
- Provide inputs for (emergency) reports as/when required in support of a common operational information.
- Prepare accurate, comprehensive, and timely reports and other visual materials on units' activities including trends to support informed decision-making and consistency of information presented to the stakeholders.
- As/when required support and maintain partnerships with counterparts, including government and national organizations, UN agencies, NGOs and private sector to share operational knowledge contributing to coordinated operations.
- Other tasks as required.

Expected Outcomes

- Providing timely and sound support to the field on any issues related to early action and emergency response.
- Monitoring of early actions that enhance preparedness and mitigate the impact of a risk.
- Timely preparation of concept of operations and other documentation in support of emergency response.
- Incorporation of programme principles in emergencies
- Timely preparation of reports, guidance materials and/or other analytical material.
- Surge capacity provided to the field

III Training component: Learning elements and expectations

At the end of the assignment, the JPO should have:

- General understanding of WFP overall operations and activities both from an HQ perspective and that of the country/region of assignment
- Very good knowledge of WFPs tools, procedures and systems related to emergency preparedness and response
- Ability to design and implement a concept of operation that considers relevant programme and supply chain elements
- Obtained in depth knowledge and increased practical experience regarding the implementation of emergency operations in the field
- Increased sound understanding of WFP's strategic position in the UN system and its road map toward zero hunger and sustainable development goals.

The JPO training programme includes the following learning elements:

- Training will be provided mainly through on-the-job experience, including deployment to emergencies and while in Rome attending meetings, and researching and drafting documents.
- The JPO will also be able to self-train using WFPs Learning Management System (LMS), which offers learning opportunities in various areas of WFP, including but not limited to emergency preparedness and response, programme areas (incl. nutrition, CBT etc.) and supply chain.
- S/he will be offered possibilities to participate in professional trainings relevant to the incumbent's professional profile – such as FASTER - as agreed with the supervisor

- Upon arrival, the JPO will receive a comprehensive briefing and background documents and will be introduced to the relevant working counterparts within and outside WFP.
- The JPO position includes a Duty travel and training allowance (DTTA) of \$ 4.000 per year which may be used for learning activities related to the assignment and career development.

IV Supervision

Title of supervisor: Programme Policy Officer

Content and methodology of supervision

The JPO will be fully integrated in the Surge and Response Support Unit of the Emergency Division and involved in the day-to-day operations.

V Required Qualifications and Experience

Education:

An Advanced University degree (Masters) with experience and training/courses in one or more of the following disciplines: economics, international affairs, nutrition/health, agriculture, social sciences or other field relevant to international emergency or development assistance.

A first-level university degree (Bachelor's degree or equivalent) in combination with qualifying experience (at least 3 years of relevant working experience) may be accepted in lieu of an advanced university degree

Part of the candidates' academic training must have taken place in a developing country that appears on the following list of eligible countries of the Dutch JPO Programme.

<http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf>

Working experience :

Two to maximal 4 years relevant working experience, post-graduate, progressively responsible, job related professional experience is required, with preferred 1-year field experience
All paid work experience since obtaining Bachelors degree will/can be considered.

Languages :

- Fluency in both oral and written English
- Intermediate knowledge (intermediate/level B) of a UN official language: Arabic, Chinese, French, Russian and/or Spanish) and/or working knowledge of Portuguese is desirable.

Additional competencies

- Proficiency in Windows, MS Office (Word, Excel, PowerPoint, Outlook).
- Fluency in both oral and written English.
- Behavioural competencies such as Cognitive Capacity, Teamwork, Action Management, Innovation, Partnering, Client Orientation. Strong communication skills, strong negotiation skills and problem-solving approach, high standards of ethics and values.
- Willingness to travel frequently.

VI Background information on Agency/Department/Section

The World Food Programme (WFP) is the world's largest humanitarian agency, fighting hunger worldwide. We are currently seeking for a Junior Professional Officer to fill the position of 'Programme Policy Officer – Emergency Response.

CONTEXT AND BACKGROUND

The Emergency Preparedness and Support Response Division (OSE) supports WFP's Regional Bureaus and Country Offices in anticipating requirements, preparing for and responding to the humanitarian needs of affected populations.

This is primarily done through a combination of preparedness, early action and response activities which are designed to:

- Reinforce WFPs ability to identify and monitor risk
- Conduct informed early warning and analysis
- Support the operational readiness of the organization
- Provide surge capacity
- Provide a common operational picture.

OSE is committed to enhancing WFPs staff capacity as well as that of partners including other UN agencies, NGOs and national governments. This is achieved through joint activities, including trainings and simulations, as well as strategic level partnerships designed to enhance the operational capacities of all those involved.

OSE has a lead role to ensure integration and collaboration of HQ and RB units/divisions/ entities with a view to achieving optimal preparedness and response at the field level. A no- regret approach is pursued, to mitigate an expected threat before it occurs. The Surge and Response Support Unit is responsible to support COs and RBs to identify integrated early actions in case of emerging contextual risks to enhance WFPs preparedness and response and effectively serve beneficiaries. The Surge and Response Support Unit supports any field requests at the onset of and during an emergency, including deployment.

VIII How to apply

Kindly register your profile and apply through our E-recruitment system:

https://career5.successfactors.eu/career?career_company=C0000168410P&lang=en_GB&company=C0000168410P&site=&loginFlowRequired=true

Closing Date: 10th March 2019

For general information on the job, the conditions and the application procedure etc. please write to this email: **wfprecruitment@wfp.org**

Applicants will receive acknowledgement of receipt of their submission