

# Advertisement

## Junior Professional Officer Rural Markets and Enterprises

International Fund for Agricultural Development

Closing date:  
30 October 2015

### I General information

<b>Title:</b>	Financial Assets, Markets and Enterprises (FAME)
<b>Sector of Assignment:</b>	Rural Markets and Enterprises
<b>Country:</b>	Italy
<b>Location (City):</b>	Rome
<b>Duration of Assignment:</b>	Initially one year with the possibility to extend up to 3 years
<b>Grade:</b>	P1 step 1 or P2 step 1 in the first year, depending on the level of education and relevant working experience

**Note :** this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **people with the Dutch nationality**. For criteria see the website of Nedworc Foundation:

<http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&hofdhash>

**Please read the criteria and FAQ section carefully before considering applying**

The selected candidate will be awarded fixed-term appointment funded against the availability of resources provided by Netherlands Government. The initial offer will be for a period of one year. The appointment is conditional to the availability of the resources mentioned above, and may be extended for further one year and only up to total three years. The appointment will expire after the donor funds are exhausted and carries no expectation of renewal, continuous employment or conversion to any other type of appointment with IFAD

### II Duties and responsibilities

#### General

The purpose of the JPO position will be to support the RME desk and all other PTA Units and relevant IFAD Divisions and Departments in the quality enhancement, knowledge management, and partnership building function for improved IFAD projects and programmes in the area of value chain development, with particular focus on smallholder access to rural markets and rural small holder enterprise development.

#### Specific

Under the guidance of the Lead Technical Specialist (LTS)– Rural Markets and Enterprises, the incumbent will:

1. Provide analytical and technical advice to improve the capacity of IFAD and its partners to design, implement and monitor programmes that promote pro-poor value-chain development, small farmers' access to markets, and the development of small-scale enterprises, both in the on-farm

and off-farm sectors.

2. Provide technical, institutional and operational policy support to staff, field missions and regional programmes at all stages of the country programme (Country Strategic Opportunity Papers and Concept Notes) and project cycle, including implementation support, direct supervision and mid-term reviews in the thematic areas indicated.
3. Support the LTS in activities related to partnerships with the private sector and other relevant stakeholders (government, other IFIs, bilateral donors, UN organizations, NGOs, research centres and think tanks) to promote Public-Private Producer Partnerships (4Ps) and to document lessons learned in this area.
4. Support the RME desk in the development of knowledge products, communication tools, and learning events to guide operational staff in the areas of value chains, rural markets and enterprise development.
5. Support the RME desk in the implementation of its Annual Work Plan in the areas of markets and rural enterprises.
6. Perform other related duties as may be requested by the LTS and/or Director of the Division.

### **III Training component: Learning elements**

The JPO training programme includes the following learning elements:

1. Corporate induction training: it gives staff the opportunity to gain a better understanding of IFAD's strategies, processes and core values.
2. Writing clearly and concisely
3. The JPO will have a personal budget for training and training courses related to the job and future career development of \$4,000 per contract year

### **IV Supervision**

#### **Title of supervisor:**

Lead Technical Specialist (LTS)– Rural Markets and Enterprises

### **V Required Qualifications and Experience**

#### **Education:**

Advanced university degree (Master's or equivalent), preferably in at least one of the following disciplines: Business Administration, Agricultural Economics or other Economic Sciences, Finance or International Relations.

#### **Working experience :**

**At least two to maximum four years** of professional work with relevant experience in rural market and small-scale enterprise development and value chain approaches, preferably at the technical and operational level. (field-based experience in a developing country is particularly relevant)  
Experience in innovative areas of market analyses, value chain and rural/local economic development

#### **Languages and other requirements :**

1. Excellent written and verbal communication skills in English; including the ability to set out a coherent analysis in presentations and group interactions.
2. Good working knowledge of any other IFAD language (Arabic, French, Spanish) desirable.
3. Excellent working knowledge of Microsoft packages and electronic communication.
4. Ability and willingness to travel frequently to developing countries.

**Key competencies:**

**Organizational**

- **Strategic thinking and organizational development:** Personal influence (Level 1)
- **Demonstrating Leadership:** Personal leadership and attitude to change (Level 1)
- **Learning, sharing knowledge and innovating:** Continuously seeks to learn, shares knowledge and innovates (Level 1)
- **Focusing on clients:** Focuses on clients (Level 1)
- **Problem solving and decision making:** Demonstrates sound problem solving and decision making ability (Level 1)
- **Managing time, resources and information:** Manages own time, information and resources effectively (Level 1)
- **Team Work:** Contributes effectively to the team (Level 1)
- **Communicating and negotiating:** Communicates effectively: creates understanding between self and others (Level 1)
- **Building relationships and partnerships:** Builds and maintains effective working relationships (Level 1)

**Technical**

- **Results-oriented performer:** ability to deliver high-quality outputs as part of a multicultural team.
- **Negotiator and Communicator:** works effectively with others to meet mutual goals, negotiates to align parties, builds networks, listens and communicates effectively to engage others.
- **Planner and Organizer:** ability to set clear priorities within a boundless and often challenging agenda with tight deadlines.
- **Team Worker:** capacity to foster and coordinate teamwork; and establish harmonious working relationships in a multicultural environment.
- **Model of integrity, trustworthy and confident:** highest standards of personal integrity, trustworthiness, discretion and maturity

**VI Background information on Agency/Department/Section**

The JPO would be assigned to the Rural Markets and Enterprises (RME) desk of the Policy and Technical Advisory Division (PTA) of IFAD. PTA aims to strengthen the quality of IFAD's portfolio of country programmes (comprising loans, grants and associated activities) as regards technical, institutional and policy aspects. The Division supports IFAD investment in developing and applying a knowledge base on pro-poor, community-led rural development. This knowledge management provides the basis for PTA's quality enhancement of the Fund's programmes and partnership development for rural poverty reduction.

**VIII How to apply**

Interested candidates are requested to apply by completing IFAD's Personal History Form (PHF) in English. A separate CV may be attached if you so desire, but only as a supplement to and NOT as a substitute for the PHF.

The application should be made through the online system only. In this regard, please review our home page (<http://www.ifad.org/job/index.htm>) for any job openings and link your application to a specific vacancy number.

PLEASE READ CAREFULLY the instructions in 'How to apply to current job opportunities' (<http://www.ifad.org/job/erecruitment/index.htm>) before you start.

Only shortlisted candidates will be contacted. If applicants do not hear from IFAD HRD within three months from the date of application, they should consider their application unsuccessful.

