

Advertisement

Junior Professional Officer

Population & Development and Gender Equality

Closing date: 22 October 2013

nationals of certain **Developing Countries** only



I General information

Title:	Population & Development and Gender Equality Analyst
Sector of Assignment:	Population & Development, Gender
Country:	Kenya
Location (City):	Nairobi
Agency:	UNFPA
Duration of Assignment:	Initially one year with the possibility to extend up to 3 years
Grade:	P1 step 1 or P2 step 1 in the first year, depending on the level of education and relevant working experience

Note : this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **candidates from developing countries** . For criteria see the website of Nedworc Foundation:

<http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&hoofdhash>

II Duties, responsibilities and Output Expectations

General

The UNFPA Junior Professional Officer (JPO) Programme is intended to provide on-the-job training for young professionals who wish to obtain practical experience in development assistance. It gives them an opportunity to acquire professional knowledge in population projects in a developing country.

Within the framework of the new strategic direction for UNFPA, the focus of this JPO post is on the realization of MDG 5 targets (a) and (b).

1. Responsibility

- Responsibilities will include assisting in the coordination of Population, Development & Gender Equality programme components, analysing and reporting on programme progress and supporting advocacy & resource mobilization strategies.

For more detailed duties and responsibilities for this post, please visit the following website:

https://erecruit.partneragencies.org_ID_2329

III Training component: Learning elements and expectations

Upon completion of the assignment the JPO will have/ will be able to:

- Coordinate program implementation in Population Development & Gender Equality
- Monitor, evaluate and report on programme progress against laid out results/ Monitoring & Evaluation frameworks
- Plan/Organize policy advocacy activities/events

The JPO training programme includes the following learning elements:

- Pre-departure Briefing
- Induction Course
- Annual duty related travel and training
- Thematic workshops and on the job training

IV Supervision

Title of supervisor: UNFPA Representative and UNFPA Deputy Representative

Content and methodology of supervision

- Job-related guidance in a timely, constructive and appropriate manner is provided on a continuous basis.
- The functions of all staff and what is required of the JPO and how this relates to the overall mandate of UNFPA will be explained.
- All necessary information, rules, policies, equipment and other tools required will be provided.
- The JPO will have opportunities to use his/her skills and abilities fully and to contribute to the work of the office to the best of his/her abilities.
- Supervisors will take an overall interest in the JPO's development and provide encouragement and advice on how the JPO can realize his/her potential.
- There will be opportunities for the JPO to express his/her views on work-related matters.

V Required Qualifications and Experience

Education:

An advanced university degree in the social sciences or related field; specialized knowledge in the field of Policy Advocacy and Gender and Development.

Working experience :

Preferably 2 to maximal 4 years relevant working experience in programme management. (Candidates with Bachelors level education only may apply but need to have 3-4 years relevant working experience). Prior experience in developing countries is an asset.

Languages : Fluency in English. Knowledge of another UN language is an asset.

Key competencies

- Valuing Diversity
- Working in Teams
- Integrity/Commitment to the mandate
- Self and conflict management
- Communicating information and ideas

VI Background information on Agency/Department/Section

The UNFPA Kenya Country Office has just begun its 7th country programme for the period (2009-2014). The Population and Development component of the programme focuses on improved coordination, monitoring and implementation and evaluation of gender-responsive population and reproductive health policies and programmes, improved systematic collection, analysis and dissemination of quality gender-sensitive population and reproductive health data. The component will be implemented through key government agencies at national and sub national levels. Policy dialogue and advocacy will be conducted through parliamentary and media networks.

The Gender Equality Component focuses on enhancing institutional mechanisms for the reduction and response to gender-based violence as well as capacity building for gender mainstreaming within government institutions for the promotion of gender equality. Government institutions, NGOs and Faith Based Organizations will implement the gender equality component. There also exists a collaborative initiative among development partners and within the UN system for promotion of gender equality in which the

UNFPA CO is actively engaged. In the framework of UNFPA's new strategic and business plans, population and development as well as gender equality activities will inform and support realization of MDG5 targets (a) and (b) with Women, Youth and Adolescents as the key target groups.

VII Information on living conditions at Duty Station

Housing and other necessary facilities are available near the duty station. There is a large international community. The duty station hosts twenty four UN agencies and in addition to UNEP Headquarters.

VIII How to apply

UNFPA has established an electronic application management system. This allows applicants to create a candidate profile, which can be updated regularly and submitted for more than one vacancy.

Download the Step by Step Guide to Applying in the E-Recruit System of UNFPA at:

<http://www.unfpa.org/files/live/sites/unfpa/files/Documents/DHR/Step%20by%20step%20guide%20to%20applying%20online.pdf>

Please print out the Guide for your reference during the registration and application process.

Notice: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status.

For this position and application please go to: <https://erecruit.partneragencies.org> Job ID 2328

Applications should be in latest by **22 October 5pm NY time.**

Applicants will receive acknowledgement of receipt of their submission

Only shortlisted candidates will be contacted.

The successful candidate needs to be able to start the assignment as soon as possible