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Junior Professional Officer		
<h2>Programme Officer</h2>		
UNAIDS	Closing date: 30 August 2015	

I General information

Title:	Programme Officer
Sector of Assignment:	Key Populations, Sexual Reproductive Health and Rights
Country:	Kenya
Location (City):	Nairobi
Agency:	Joint United Nations Programme on HIV and AIDS (UNAIDS)
Duration of Assignment:	Initially one year with the possibility to extend up to 3 years
Grade:	P1 step 1 or P2 step 1 in the first year, depending on the level of education and relevant working experience

Note : this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **people with the Dutch nationality**. For criteria see the website of Nedworc Foundation:

<http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&hofdhash>

Please read the criteria and FAQ section carefully before considering applying

II Duties, responsibilities and Output Expectations

General

The JPO will support work on key populations, and sexual and reproductive health and rights as part of the UN-Kenya Joint Programme on HIV and AIDS at national and county level in support of "Delivering as One", and as part of fast tracking the AIDS response in Kenya.

Responsibility 1: Support work on key populations, and sexual and reproductive health and rights as part of the UN-Kenya Joint Programme on HIV and AIDS.

- Assist the Joint Programme on HIV and AIDS with accelerating and monitoring a coordinated response to address the vulnerabilities faced by key populations, particularly in Nairobi and other high burden counties.
- Assist the Joint Programme on HIV and AIDS with accelerating and monitoring a coordinated response to address the HIV and SRHR vulnerabilities faced by young people, in particular girls and young women.

Responsibility 2: Fostering Partnerships and Collaboration

- Assist the Joint Programme to work closely with government and CSOs partners at national and county levels in undertaking focused and innovative initiatives for key populations, adolescents, girls and young women according to the local context.
- Assist the Joint Programme to support the establishment and/or strengthening of networks of

key populations, adolescents, girls and young women, including those born and living with HIV to foster new leadership and facilitate their participation in decision making.

Responsibility 3: Advocacy and Resource Mobilization

- Assist the Joint Programme with generating strategic information for advocacy and resource mobilization to accelerate achievements for key populations, adolescents, girls and young women.
- Assist in the development of concept notes on key populations, adolescents, girls and young women for resource mobilization purposes.

Responsibility 4: Monitoring & Evaluation

- Fully understand the HIV/AIDS mission, objectives and operations of UNAIDS and its Cosponsors, as well as the UN Delivering as One (Year 1)
- Demonstrate a good understanding of the interactions between HIV, human rights violation and gender inequality and the impact on key populations, adolescents, girls and young women, including those living with HIV. (Year 1)
- Demonstrate competence in utilizing strategic information for advocacy and resource mobilization. (year 2 and 3)
- Demonstrate competency in working with a wide range of partners working on HIV and related areas to advance the broader agenda of key populations, adolescents, girls and young women, and SRHR. (year 1)

III Training component: Learning elements and expectations

Upon completion of the assignment the JPO will have/ will be able to:

- Fully understand the HIV/AIDS mission, objectives and operations of UNAIDS and its Cosponsors, as well as the UN Delivering as One (Year 1)
- Demonstrate a good understanding of the interactions between HIV, human rights violation and gender inequality and the impact on key populations, adolescents, girls and young women, including those living with HIV. (Year 1)
- Demonstrate competence in utilizing strategic information for advocacy and resource mobilization. (year 2 and 3)
- Demonstrate competency in working with a wide range of partners working on HIV and related areas to advance the broader agenda of key populations, adolescents, girls and young women, and SRHR. (year 1)

The JPO training programme includes the following learning elements:

- On-the-job training, through closely supervised assignments
- Access to diverse expertise within the UN Joint Team on HIV and AIDS, working with the diverse members
- Exposure to senior management discussions and events, across UN, government and civil society
- Dedicated travel to counties, as per available budget
- The JPO position includes a Duty travel and training allowance (DTTA) of \$4000 per year which may be used for learning activities related to the assignment and career development.

IV Supervision

Title of supervisor: UNAIDS Country Director

Content and methodology of supervision

As part of the UNAIDS JPO programme overall framework, the JPO will benefit from the following supervision modalities:

- Structured guidance provided by the supervisor, especially in the beginning of the assignment, with the purpose of gradually increasing the responsibilities of the JPO
- Establishment of a work plan, with clear key results (Performance Evaluation Report)
- Effective supervision through knowledge sharing and performance/development feedback throughout the assignment
- Participation in Unit/Team/Office meetings to ensure integration and operational effectiveness
- Guidance and advice in relation to learning and training opportunities within the field of expertise
- Completion of the yearly Performance Evaluation Report

V Required Qualifications and Experience

Education:

Master degree or equivalent in international development, social science, medicines, public health, or similar academic preparation.

Working experience :

- A minimum of two and maximum of 4 years' work experience preferably in programmes' management of the national HIV response with demonstrated interest in issues related to human rights gender equality and SRHR.
- Demonstrated experience in working with key populations, adolescents, girls and young women is an added advantage.
- Experience in data analysis, generation of strategic information, political advocacy and/or partnerships.

Languages :

- Excellent knowledge of English.

Key competencies Working in teams

- Communicating with impact
- Applying expertise
- Delivering results
- Accountability

Key values:

- Integrity
- Professionalism
- Respect for diversity

VI Background information on Agency/Department/Section

The UNAIDS Country Office for Kenya operates within the UN Resident Coordinator system to support the work of the UN Country Team (UNCT), "Delivering as One" in the area of HIV and AIDS and related areas. The primary role of the UNAIDS Country Office is to facilitate a coordinated UN system support to the national AIDS response, through the efficient and effective functioning of the UN Joint Team on AIDS which brings together 18 UN Agencies towards the timely implementation of the UN-Kenya Joint Programme on HIV and AIDS. UNAIDS also works to support Kenya in fast tracking the ending of AIDS at national and county level with a focus on leaving no one behind. UNAIDS engages a broad-range of partners to respond effectively in ways that capitalize on synergies and upholds the principles of human rights and gender equality and diversity.

VII Information on living conditions at Duty Station

- Conducive health conditions and medical services in area of assignment;
- Wide availability of excellent quality goods and services through shopping malls and supermarkets, as well as access to markets, at the place of assignment;
- Accommodation and housing facilities readily available;
- Readily available and accessible public transport;
- Diverse socio-economic and cultural background of the immediate society, the JPO would be living and working in;
- Pleasant climate due to altitude, with seasonal variation;
- Security at the place of assignment is managed and coordinated by the United Nations Department for Safety and Security.

VIII How to apply

Applications can only be done through the following web-link:

http://jobs.undp.org/cj_view_job.cfm?cur_job_id=58777

Applications must be received no later than 30th August 2015. Applications received after this date will not be considered.

Applicants will receive acknowledgement of receipt of their submission

Only shortlisted candidates will be contacted.