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Junior Professional Officer	
<i>Associate Inclusive Education Officer</i>	
<i>United Nations Relief and Works Agency for Palestine Refugees in the Near East</i>	<i>Closing Date: 17 February 2019</i>

I General information

Title:	Associate Inclusive Education Officer
Sector of Assignment:	Education Department, UNRWA HQ
Country:	Jordan
Location (City):	Amman
Agency:	UNRWA HQ(A)
Duration of Assignment:	Initially one year with the possibility to extend up to a maximum of 3 years
Grade:	P2 step 1 in the first year, or P1 step 1, depending on the level of education and relevant working experience

Note: This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **NATIONALS OF DEVELOPING COUNTRIES THAT APPEAR ON THE LIST OF THE FOLLOWING COUNTRIES ELIGIBLE FOR THE DUTCH JPO PROGRAMME:**

<http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf>

Nationals of the country of assignment, Jordan, are also not eligible

For criteria see the website of Nedworc Foundation:

<http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&hoofdhash>

Please read the criteria and FAQ section carefully before considering applying

II Duties

General

The Associate Inclusive Education Officer will support UNRWA HQ(A) in the implementation of Inclusive Education and related UNRWA Strategies and Policies in all the five Fields of UNRWA operation.

Responsibility 1

Summary of duties

- Provide technical assistance to the Education Department and UNRWA's Fields of operation in the implementation of the Inclusive Education Policy and Strategy at different levels; 20%
- Assist in the planning, implementation and monitoring of capacity development in areas of Inclusive; 20%

<i>Responsibility 2</i>
<p>Summary of duties</p> <ul style="list-style-type: none"> • Support the implementation of the Psychosocial Conceptual Framework; 20% • Support the development of multimedia training materials related to the learning support of children with additional needs at UNRWA schools; 10%
<i>Responsibility 3</i>
<p>Summary of duties</p> <ul style="list-style-type: none"> • Support the implementation and follow up of a IE tools including the Teacher Guide on Gender Equity Practices to be implemented Agency wide in line with the Gender mainstreaming and Inclusive Education Strategies; 20% • Perform such other duties as may be assigned by the Chief and the Director of Education. 10%
III Training component: Learning elements and expectations
<p>Upon completion of the assignment the JPO will:</p> <ul style="list-style-type: none"> • Have had experience of UNRWA operations with a focus on the Education Programme/ HQA level, including at the executive and programmatic levels • Be able to clearly understand UNRWA’s mandate, purpose, structure and the role of the Educational programme within the Agency
<p>The JPO training programme includes the following learning elements:</p> <ul style="list-style-type: none"> • At the beginning of the assignment, the JPO will receive a detailed orientation and induction programme on the Education Reform Strategy and the Mid Term Strategy in general and the work of the Teaching and Learning Division in particular: <ul style="list-style-type: none"> ○ This will include an introduction to the: Inclusive Education Policy and Strategy, the School Health Strategy and the Toolkit for identifying and responding to diverse needs of students and will be followed by formal meetings and workshops which will provide constant opportunities for learning to the JPO. • The JPO position includes a Duty travel and training allowance (DTTA) of \$ 4.000 per year which may be used for learning activities related to the assignment and career development.
IV Supervision
Title of supervisor: Chief/ Teaching and Learning Division
<p>Content and methodology of supervision</p> <p>The incumbent's performance will be monitored and evaluated through UNRWA's e-Performance Management System which includes the completion of a work plan with objectives and deliverables at the beginning of the annual cycle, a mid-term review and a final end of the year appraisal. During the assignment the incumbent will further receive continuous feedback on his/her performance.</p>

V Required Qualifications and Experience

Education:

Master degree or equivalent in Education with ideally specialisation in Special Education, Educational Psychology, Child Development, Social Sciences, Development or related disciplines. A first-level university degree (Bachelor's degree or equivalent) in combination with qualifying experience (at least 3 years of relevant working experience) may be accepted in lieu of an advanced university degree

Part of the candidates' academic training must have taken place in a developing country that appears on the following list of eligible countries of the Dutch JPO Programme.

<http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf>

Working experience :

Two to maximum four years of relevant experience in the field of education, project management or monitoring & evaluation, of which one year of work experience in an international organization and/or NGO, preferably involving Inclusive Education.

All paid work experience since obtaining Bachelors degree will/can be considered.

Unpaid internships and voluntary work cannot be considered as a working experience.

Languages : Excellent command of spoken and written English (compulsory), working knowledge of Arabic language (desired).

Key competencies

- Ability to establish and maintain effective working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity
- Proven ability in analysis and writing of different communication.
- Knowledge of inclusive education and inclusive school and classrooms practices
- Ability to travel to UNRWA Fields of operation is essential

VI Background information on Agency/Department/Section

UNRWA, the largest United Nations operation in the Middle East with over 30,000 staff working across five areas of operation, is looking for highly committed professionals wishing to make a change.

UNRWA's strategic objectives

The mission of UNRWA is to help Palestine refugees achieve their full potential in human development under the difficult circumstances in which they live. In line with this mission, the Agency works towards five strategic outcomes: (a) Palestine refugee rights under international law are protected and promoted; (b) Palestine refugee health is protected and disease burden is reduced; (c) school-age children complete quality, equitable and inclusive basic education; (d) Palestine refugee capabilities are strengthened for increased livelihood opportunities; and (e) Palestine refugees are able to meet their basic human needs of food, shelter and environmental health. UNRWA is funded almost entirely by voluntary contributions from UN member states, regional bodies, business foundations and individual contributions.

UNRWA's education programme is the organization's largest programme, operating approximately 700 schools for 530,000 students across Gaza, West Bank, Lebanon, Syria, and Jordan. The Agency also operates 8 vocational training centers for over 7,000 Palestine refugee youth and 2 educational science faculties (providing degree-level teacher education) for over 1600 Palestine refugees.

UNRWA Education Department is responsible for providing strategic direction, technical support and monitoring and evaluation for all Fields of operation. The Education Department undertook a systemic Reform which sought to further strengthen the existing Education system. One key area of the Reform is the Inclusive Education. As a part of the Reform process, the Education Department has developed and subsequently launched an Inclusive Education Policy and Strategy that aims at ensuring that equal access to quality education regardless of gender abilities, disabilities, impairments, health conditions and socio-economic status is assured Agency-wide. The Inclusive Education Policy and Strategy seeks to mainstream inclusive education into the existing structures and systems of the Education Programme through three strategic dimensions as follows:

- The first dimension focuses on promoting child’s rights to quality child-centred education in a safe and stimulating environment, teachers and support staff ensure that the (basic) needs of children in the classroom are met thus preventing most forms of exclusion.
- The second dimension focuses on secondary prevention and additional support provided to some of the children. Here, UNRWA established a system level structure (the Students Support Team) towards teachers better identifying and responding to any additional needs that students may have.
- The third dimension focuses on when students require extensive support and referrals – this support could be provided in UNRWA through collaboration between different programmes (internal referral), or alternatively provided outside of UNRWA (external referral).

UNRWA Education Department developed a number of key tools to help education staff realize the above dimensions of Inclusive Education and to build a community of practice in this regard. These are:

1. The “Teacher Toolkit for Identifying and Responding to Diverse Needs of Students”.
2. The UNRWA Psychosocial (PSS) Framework seeks to help students.
3. The School Health Strategy
4. The Teacher Guide on Gender Equity Practices

Recent UNRWA Education Perceptual Survey (2016) study showed the need to further strengthen Inclusive Education practices. An increased emphasis on the psychosocial needs of beneficiaries is reflected in other UNRWA programmes through the Agency-wide MHPSS Framework (2017), and within the reorientation of the role of the social worker through the RSS reform, and through the work of Protection and with the increased focus on school health as part of the Inclusive Education Approach. These principles are reiterated in the Mid-Term Strategy and the Agency secured funding for a new project with GIZ to further support schools, educators and counsellors in addressing the psychosocial needs of UNRWA students, and strengthen cross-cutting and cross-sectoral links between RSS, Education, Protection and Health to ensure that there is a comprehensive approach at Field level to working with RSS social workers and counsellors in schools and health clinics as well as protection staff to ensure an effective UNRWA case management system including internal and external referral systems. The support of the JPO is thus crucial for this programmatic intervention.

VII Information on living conditions at Duty Station

Security: Jordan is a family duty station (phase 1) according to the assessment of the UN Department of Safety and Security. There are no specific security threats.

Medical services: Jordan has quite an advanced healthcare system, although services are highly concentrated in Amman. Many medical professionals available in Amman are licensed and/or trained abroad and return to Jordan to set up their own medical practice. Doctors are proficient in English.

Schooling: Jordan offers a wide variety of international primary and secondary education options including the US, British and French systems, as well as bilingual Arabic-English domestic programmes.

Housing: A wide range of housing options exist in Amman. Luxurious private villas as well as large to small apartments are available, either furnished or unfurnished. Generally, apartments are found through agents, personal reference or strolling through desired neighbourhoods looking for “for rent” signs.

Transportation: Jordan residents use cars to travel within Amman, and between the capital and neighbouring cities. Taxis are inexpensive and readily available. Buses operate within Amman and between Amman, the Dead Sea resorts, Aqaba and Wadi Rum. Several international airlines offer daily services between North America, Europe, Middle Eastern countries and the Far East. Amman’s Queen Alia International Airport is 40 minutes from downtown Amman.

Living in Amman: Modern grocery shopping centres, full service malls and movie theatres are readily accessible. There are numerous fitness centres and several clubs that offer gyms, swimming, playgrounds and other amenities.

Spouse Employment: Finding employment in Amman, Jordan is generally difficult given the refugee influx and other socio-economic elements

VIII How to apply

Please click

https://jobs.partneragencies.net/erecruitjobs.html?JobOpeningId=20500&hrs_jo_pst_seq=1&hrs_site_id=2 to apply through the UNDP e-recruit platform.

Applicants will receive acknowledgement of receipt of their submission.

Only shortlisted candidates will be contacted.