


<h1>Advertisement</h1>		 <b>World Health Organization</b>
Junior Professional Officer		
<i>Technical Officer</i>		
<b>World Health Organization</b>	<b>Closing date: 14 December 2015</b>	

## I General information

<b>Title:</b>	Technical Officer
<b>Sector of Assignment:</b>	Maternal, Newborn, Child and Adolescent Health
<b>Country:</b>	Bhutan
<b>Location (City):</b>	Thimphu
<b>Agency:</b>	World Health Organization
<b>Duration of Assignment:</b>	Initially one year with the possibility to extend up to 3 years
<b>Grade:</b>	P1 step 1 or P2 step 1 in the first year, depending on the level of education and relevant working experience

**Note :** this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **people with the Dutch nationality**

For criteria see the website of Nedworc Foundation:

<http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&hoofdhash>

Please read the criteria and FAQ section carefully before considering applying

## II Duties, responsibilities and Output Expectations

### General

The Junior Professional Officer will contribute to the WHO-Government of Bhutan's collaborative work plan and support the activities in the area of Maternal, Newborn, Child and Adolescent Health in Bhutan under the supervision of WHO Representative (WR) Bhutan. He/she would be required to provide support to MoH, University and other relevant partners to strengthen the life cycle approach: support for Antenatal Care and Safe Delivery, advocate and build capacity on Essential Newborn Care, establish Kangaroo Mother Care in the referral facilities, review and analysis of Health Information Management System data on maternal, newborn, child and adolescent health, support quality improvement of MNCAH services, and contribute to the nutrition program for activities related to maternal, infant, child and adolescent nutrition.

### Responsibility 1

- Support to the monitoring and implementation of the national plans for accelerated actions to improve maternal, newborn, child and adolescent health and facilitate the development of relevant capacities

### Responsibility 2

- Contribute to strengthen capacity building activities including pre-service and in-service

education activities to address key MNCAH health issues.
<b>Responsibility 3</b>
<ul style="list-style-type: none"> <li>Support follow up of COIA related activities, adaptation in Bhutan of the Sustainable Development Goal 3 to women, children and adolescents as reflected in the UN Global Strategy for Women, Children and Adolescent Health, and the Global Every Newborn action plan in collaboration with national core group , including strengthen recording, reporting and use of MNCAH data.</li> </ul>
<b>III Training component: Learning elements and expectations</b>
<ul style="list-style-type: none"> <li>Upon completion of the assignment, the JPO will be able to provide support for strengthening MNCAH programs, analyse data from the national health information system and other sources, conduct integrated supervision visits and program reviews, and advocate for scaling up MNCAH strategies and interventions.</li> <li>Becoming familiar with WHO roles and functions at all levels (HQ/ Region/ Country)</li> <li>Acquiring knowledge about the WHO mandate, programs, guidelines, standards and national policy, strategies, guidelines and indicators related to MNCAH area</li> <li>Getting familiar with and becoming able to plan, implement, monitor and report the activities according to the country work plan in MNCAH with time frame</li> <li>Building capacity in leadership, management skills, maintenance of collaborative professional relationships and networks in related departments in the country and various levels of WHO</li> <li>Progressively becoming able to provide technical assistance in meetings, encourage and support country to implement evidence based MNCAH practices as recommended in WHO policies and guidelines</li> <li>Progressively become familiar with WHO program and managerial procedures and partners to support MNCAH program</li> </ul> <p>The JPO position includes a Duty travel and training allowance (DTTA) of \$4000 per year which may be used for learning activities related to the assignment and career development</p>
<p>The JPO training programme includes the following learning elements:</p> <ul style="list-style-type: none"> <li>Briefing sessions at regional level</li> <li>Briefing sessions and self-learning at country level</li> <li>Regular coaching and review meetings with supervisor</li> <li>On job training , collaboration / coordination with WCO NPOs and government counter part</li> <li>Participation in meetings, discussions, and workshops at national and regional levels, with different stakeholders</li> <li>Preparation of minutes, briefing notes and communication materials on MNCAH</li> </ul>
<b>IV Supervision</b>
<b>Title of supervisor:</b> WHO Representative
<b>Content and methodology of supervision</b> Supervision will be provided according to WHO system: <ul style="list-style-type: none"> <li>development of an annual work plan, quarterly plan reviews;</li> <li>performance assessed based on the achievement of expected results;</li> </ul>

<ul style="list-style-type: none"> <li>close supervision will be provided through regular meetings with the supervisor and through interaction with experienced members of WHO office.</li> </ul>
<p><b>V Required Qualifications and Experience</b></p>
<p><b>Education:</b>  Master's degree in health-related subject (nurse, midwife, medical doctor)  Desirable: Master's degree in public health or equivalent</p> <p><i>A first-level university degree (Bachelor's degree or equivalent) in combination with qualifying experience (4 years of relevant working experience, but not more than 5 years) may be accepted in lieu of an advanced university degree".</i></p>
<p><b>Working experience :</b>  2 to maximum 4 years relevant working experience, with at least two years of professional experience in maternal, newborn, child and/or adolescent health. Desirable experience of working in program management in developing country for two years.</p>
<p><b>Languages :</b>  Excellent knowledge of written and spoken English; good computer skills;  Proficiency in other WHO languages desirable</p>
<p><b>Key competencies</b></p> <ul style="list-style-type: none"> <li>Knowledge of Maternal, Newborn, Child and Adolescent Health</li> <li>Respecting and promoting individual and culture differences and ability to work in team</li> <li>Producing timely results</li> <li>Good communications skills</li> <li>Knowing and managing yourself</li> </ul>
<p><b>VI Background information on Agency/Department/Section</b></p> <p>WHO country Office works closely with the Department of Public Health, Reproductive Health Unit, MoH Bhutan, the Bhutan University of Medical Science, UN agencies, NGOs and Development Partners in providing technical assistance and guidance on evidence based policies and practices in maternal, newborn, child and adolescent health as per the Country Cooperation Strategy and collaborative work plans, such as WHO biennial work plan and the UNDAF/One UN Plan.</p>
<p><b>VII Information on living conditions at Duty Station</b></p> <p>Bhutan, located in the central Himalayas, is a land-locked country bordered on the west, south, and east by India and on the north by the autonomous region of Tibet. It is a very pleasant and traditional country, known for the Gross National Happiness Philosophy which guides policies and daily life.</p> <p>The majority of the population of around 700,000 is Buddhist; Hindus are another important group. Languages include Dzongkha (national language), various regional dialects and Nepali. The medium of instruction in schools is English.</p> <p>The capital, Thimphu is located at 2,500 m, with temperatures in winter ranging from below 0 C during the night and 20 C during the day, and 15-28 C in summer. Main hazards include earthquakes, landslides and fires. The capital is overall safe with relatively low level of crime. In general there are no concerns during the day. However, it is recommended to avoid walking alone after dark in several parts of the city. Stray dogs pose a threat and precautions should be taken while walking, given the increase in the number of incidents of dog-bite.</p> <p>Druk Air and Bhutan Airlines are the only airlines operating international flights into and out of Bhutan. Domestic air travel services operated by both Druk Air as well as a private airline, Tashi Air. Taxis and buses are easily available. Roads are relatively well maintained. However all roads</p>

are vulnerable to mud slides during the monsoon and snow bound, especially along the East-West highway, during the winter. Travel at night is hazardous and is discouraged by WHO.

A yellow fever vaccination certificate is required from travelers coming from countries at risk of yellow fever transmission. Bottled water is recommended at all times.

Free medical services are available throughout Bhutan, through a network of district hospitals, with Regional Referral hospitals located in Gelephu, Phuentsholing and Mongar the National Referral Hospital located in Thimphu, and a network of District Hospitals and Basic Health Units in the districts. The lack of specialist doctors and medical equipment continues to be one of the main challenges for UN staff. Staff and their dependents are often required to be evacuated to Bangkok, Thailand or New Delhi, India, in the event of serious illnesses such as stroke, heart attack, major injuries, or for specialized treatment, that is not available in country.

Bhutanese Ngultrums (Nu) can be generally obtained in exchange for US dollars / Euros or other currencies in banks, hotels and foreign exchange services located in the hotel/city as well as at the airport. The current exchange rate for 1 US\$ is approximately Nu. 65.00 All major credit cards (VISA, Master, American Express etc) are accepted at hotels.

#### **VIII How to apply**

Please complete the P11 form [http://sas.undp.org/Documents/P11\\_Personal\\_history\\_form.docx](http://sas.undp.org/Documents/P11_Personal_history_form.docx) and attach it with a cover letter to your online application at this link:

[https://jobs.undp.org/cj\\_view\\_job.cfm?cur\\_job\\_id=61742](https://jobs.undp.org/cj_view_job.cfm?cur_job_id=61742)

**Kindly note that applications without a filled in and signed P11 are not considered complete and will not be reviewed.**

Applications must be received no later than **14 December 2015**. Applications received after this date will not be considered. Applicants will receive a confirmation of receipt. **Only short-listed candidates will be contacted thereafter.**

For more details about this vacancy and the JPO Programme, please visit <http://www.jposc.undp.org>

Applicants will receive acknowledgement of receipt of their submission.

Only shortlisted candidates will be contacted.