

Advertisement

Junior Professional Officer

Associate Protection Officer
Sexual And Gender Based Violence
(SGBV)

UNHCR

Closing date:
28 July 2013



I General information

Title:	Associate Protection Officer (SGBV)
Sector of Assignment:	Department of International Protection - SGBV unit
Country:	Switzerland
Location (City):	Geneva
Agency:	UNHCR
Duration of Assignment:	Initially one year with the possibility to extend up to 3 years
Grade:	P1 step 1 or P2 step 1 in the first year, depending on the level of education and relevant working experience

Note : this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **candidates from developing countries** . For eligibility and other criteria see the website of Nedworc Foundation:
<http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&hofdhash>

II Duties, responsibilities and Output Expectations

General

1. *Provide technical support to field operations*

- Provide substantive feedback and support to country operations on country specific SGBV strategies, Standard Operating Procedures and other policies and processes as needed
- Support implementation of the information management system GBVIMS internally and in the inter-agency context

2. *Contribute to strengthened planning, monitoring and reporting of SGBV*

- Analyse SGBV data and protection reports for monitoring purposes
- Contribute to the Annual Programme Review
- Contribute to the analysis of Global Strategic Priorities
- Liaise with the Programme Department (DPSM /PASS) on guidance and reporting on SGBV indicators

3. *Facilitate mainstreaming of SGBV within UNHCR and in interagency relations*

- Contribute to internal and external reports, donor proposals, briefing notes as well as interagency reports on UNHCR SGBV activities, programmes and results

<ul style="list-style-type: none"> • Liaise with other units, sections, Bureaux within UNHCR as well as with UN agencies, interagency structures and partners
4. Contribute to improved knowledge, skills and awareness of SGBV
<ul style="list-style-type: none"> • Manage the organisation of the annual 16 days of Activism campaign as well as other SGBV-related campaigns • Contribute to the development of guidelines and tools on SGBV
III Training component: Learning elements and expectations
<p>Upon completion of the assignment the JPO:</p> <ul style="list-style-type: none"> • Will be able to use UNHCR's planning software (FOCUS) in order to monitor and analyse UNHCR's SGBV prevention and response programmes • Will have an in depth understanding of UNHCR's SGBV programmes and policies and how these fit into UNHCR's broader protection mandate • Will have honed his/her writing and analytical skills through drafting reports, public statements, talking points and funding proposals
<p>The Associate Protection Officer will receive briefing/training sessions when starting and on the job training throughout the assignment. He/she will also be able to attend Geneva-based and international protection trainings. Furthermore, the Associate Protection Officer will have access to various UNHCR e-learning tools and programmes.</p>
IV Supervision
Title of supervisor: Senior Advisor SGBV
Content and methodology of supervision <p>The incumbent will be directly supervised by the Senior Advisor SGBV. The incumbent will receive daily coaching and regular capacity building sessions. There are regular meetings both at Unit level and at Pillar II level. The incumbent will agree with the supervisor on the annual objectives, followed by a mid-year review and annual performance appraisal.</p>
V Required Qualifications and Experience
Education: <p>University Degree in International Law, Human Rights, International Development, International Relations, Anthropology, Political or Social Science, with authoritative knowledge of issues relating to refugee women, gender, humanitarian and development issues, SGBV prevention, and gender training methodologies.</p>
Working experience : <p>For MA holders preferably 2 , with a maximum of 4, years of job experiences relevant to the function For BA holders 2 additional years of relevant working experience may be accepted in lieu of an advanced university degree Field experience in SGBV, gender analysis and protection work experience or working in the humanitarian sector is desirable.</p>
Languages : English language is essential, knowledge of another UN Language desirable
Key competencies <ul style="list-style-type: none"> • Demonstrates the ability to work effectively with colleagues and partners from different backgrounds, cultures and functions, to achieve shared goals and optimize results. • Assumes responsibility for the delivery of high quality outcomes, upholding the values and principles of UNHCR; demonstrates the ability and drive to maintain focus on positive outcomes for persons of concern • Displays analytical thinking by identifying, defining and analysing information, situations and problems • Able to organize self and others to take efficient and effective action over the short, medium and long term

- Computer skills and English drafting skills are essential

VI Background information on Agency/Department/Section

The Sexual and Gender-Based Violence (SGBV) unit is part of the Protection and Operational support pillar (pillar II) of the Department of International Protection (DIP) in UNHCR Headquarters.

DIP/Pillar II places particular emphasis on providing timely and pragmatic expert advice and operational support to UNHCR offices around the world, as well as other stakeholders. Given the scale and complexity of ongoing emergencies, DIP/Pillar II prioritizes the provision of operational support and guidance to field offices responding to emergencies.

Expanded and strengthened partnerships with governments, NGOs, civil society, the private sector and with persons of concern is a particular focus for field operational support .

The promotion of the Age, Gender and Diversity approach throughout UNHCR is a priority, including through the provision of training, guidance and technical support. DIP/Pillar II supports the implementation of global policies on SGBV, education and child protection.

The Associate Protection Officer (SGBV) will support the SGBV Unit in the following priority areas:

- Technical support provided to country operations for the development and implementation of country-level strategies;
- Development of a monitoring system for the implementation of the global SGBV strategy and operation-specific SGBV strategies;
- strengthened data collection and analysis; and
- capacity reinforcement for UNHCR, partners, and government counterparts in SGBV prevention and response.

VII Information on living conditions at Duty Station

Geneva is a category H duty station. Living conditions are excellent, though the cost of living is relatively high.

VIII How to apply

Please apply online on UNHCR's website: <http://www.unhcr.org/pages/4bc476d36.html>

Applications must be received no later than 28 July 2013, midnight Geneva time. Applications received after this date will not be considered.

Applicants will receive acknowledgement of receipt of their submission.

Only shortlisted candidates will be contacted.