

<h1>Advertisement</h1>		
Associate Experts (JPO) Programme		
<i>Associate Expert in Policy Analysis and Development</i>		
United Nations Secretariat, Department of Economic and Social Affairs (DESA), Financing for Development Office (FfDO)		<i>Closing date</i> <i>10 January 2016</i>
<u>Vacancy Announcement INT-022-15-P100</u>		
I General information		
Title:	Associate Expert in Policy Analysis and Development	
Sector of Assignment:	Policy Analysis and Development, Financing for Development	
Country:	USA	
Location (City):	New York	
Agency:	United Nations Secretariat, Department of Economic and Social Affairs (DESA), Financing for Development Office (FfDO)	
Duration of Assignment:	1 year (with possible extension for another year)	
Grade:	P1 step 1 or P2 step 1 in the first year, depending on the level of education and relevant working experience	
<p>Note : this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to people with the Dutch nationality. For criteria see the website of Nedworc Foundation:</p> <p>http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&hoofdhash</p> <p>Please read the criteria and FAQ section carefully before considering applying</p>		
II Duties, responsibilities and Output Expectations		
General:	To support the work of the United Nations Financing for Development Office as an Associate Expert in Policy Analysis and Development.	

Specific:

- Assist with the substantive preparation of the annual Financing for Development Forum, especially on potential quantitative and qualitative indicators for the follow-up and review process of the Addis Ababa Action Agenda (AAAA) outcomes.
- Take part in the continuous monitoring of the AAAA outcomes, including through the development of a monitoring system for commitments presented at the FfD3 Conference in Addis Ababa in July 2015.
- Support the organization of the annual Inter-Agency Task Force (IATF) meetings.
- Draft inputs for technical papers and analytical studies on the action areas of the AAAA.
- Provide substantive support to the General Assembly and ECOSOC and service inter-agency meetings within the FFD follow-up process.
- Identify and analyse policy developments at the national and international levels, related to assigned topics.
- Prepare speeches and presentations for senior staff.
- Assist in the organization and servicing of expert group meetings, seminars, etc.
- Perform other related duties as required, including a variety of administrative tasks necessary for the final delivery of the work programme of the Policy Analysis and Development branch.

III Training component: Learning elements and expectations

On completion of the assignment, the Associate Expert will have/be able to:

- In-depth knowledge of the outcomes and policy implications of the Financing for Development process and the means of implementation of the 2030 Sustainable Development Agenda, particularly the monitoring and review of the AAAA and the SDGs
- Expertise in the development of quantitative and qualitative indicators for a global policy framework such as the AAAA
- Understand the complex political agendas that frame Financing for Development as a global multi-stakeholder process
- Draft technical papers, analytical studies, speeches and presentations on the above-mentioned topics;
- Prepare and undertake representation work targeted to differing audiences;
- Liaise effectively with counterparts in other relevant UN agencies, international and regional organizations;
- Draft project proposals, budgets and reports according to UN standards.

The AE/JPO training programme includes the following learning elements:

- Possibility to participate in the orientation programme for Junior Professional Officers and Associate Experts in Turin scheduled to take place in September 2015.
- On-arrival briefing for Associate Experts based in New York.
- Possibility to participate in the Organization's learning and development programmes for staff at all levels. Programmes are aimed at developing core values, core and managerial competencies and promoting a shared organizational culture and values.
- The JPO position includes a Duty travel and training allowance (DTTA) of \$4000 per year which may be used for learning activities related to the assignment and career development.

IV Supervision

Title of supervisor:

Team leader

Content and methodology of supervision

Establishment of a Work Plan: During the first month of the assignment, the Associate Expert will work jointly with his/her direct supervisor to finalize an agreed upon work plan. The final work plan will be discussed and mutually agreed to by the Associate Expert and his/her supervisor.

Regular meetings (at least weekly with supervisor), as well as team meetings at least every two weeks. Guidance and support on ongoing tasks and feedback on completed assignments. Formal performance appraisal on a yearly basis.

Evaluation: The United Nations Performance Evaluation System (e-performance) will serve as a primary platform to evaluate of the Associate Expert's performance.

V Required Qualifications and Experience**Education:**

Advanced university degree (Masters) in economics, public finance, public policy, evaluation, international relations or a related field.

A first-level university degree (Bachelors) in combination with qualifying experience of at least 3 years may be accepted in lieu of the advanced university degree.

Working experience (incl. internships and volunteering)

A minimum of 2 years and a maximum of 4 years of responsible experience in the field of economics and/or evaluation with a focus on international aspects.

Knowledge of the Financing for Development and the 2030 Sustainable Development Agendas is preferred.

Languages :

Fluency in oral and written English is required. Fluency in French is an asset.

Other Skills:

Writing skills, computer skills (MS Office suite, especially Word, Excel, PowerPoint, email, internet) an asset.

UN competencies:

Professionalism: Familiarity with the UN work in the area of financing for development; familiarity with relevant activities of other international organizations and country groupings, such as G20, OECD, World Bank, IMF; shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, ability to produce reports, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

VI Background information on Agency/Department/Section

This position is located in New York in the Department of Economic and Social Affairs (DESA), Financing for Development Office (FfDO), Policy Analysis and Development Branch. The FfDO consists of 22 staff members, including 16 professional and six support staff.

The Policy Analysis and Development Branch is headed by a Chief of Branch, who reports to the Director. The Branch's responsibility is to provide substantive policy analysis on all aspects of the Financing for Development process, particularly the themes identified as "Action Areas" in the Addis Ababa Action Agenda (AAAA): domestic public resources, domestic and international private business and finance, international development cooperation, international trade, debt and debt sustainability, systemic issues, and science, technology, innovation and capacity building. The analytical work builds on the experiences from the 2002 Monterrey Consensus and the 2008 Doha Declaration on Financing for Development. In addition to inputs and financial flows, the scope of the analysis further expands to outcomes and impact on the three dimensions of sustainable development in country groups with different levels of development.

The work of the Branch further forms the substantive basis for the FfDO to promote policy coherence within the UN on issues related to financing for development, as well as for the integrated and coordinated implementation of and follow-up to the outcomes of the major United Nations conferences and summits in the economic and social fields, including the outcome of the United Nations Sustainable Development Summit. The Branch works with and reaches out to the major institutional (World Bank, IMF, WTO, UNCTAD, UNDP) and other stakeholders of the FfD process on all relevant matters.

The AAAA provides a new global framework for financing sustainable development and establishes a strong foundation to support implementation of the 2030 Agenda for Sustainable Development. The AAAA also serves as a guide for further actions by all stakeholders. Together, these commitments and actions support a revitalized and strengthened global partnership for sustainable development.

Member States decided that the international community should monitor the implementation of the agreed actions and commitments to measure and ensure the success of the AAAA. This will require highly disaggregated data for policy making and monitoring progress. The United Nations system was requested to develop transparent indicators of progress on sustainable development - qualitative and quantitative - that go beyond the traditional measurements. The development of such indicators will include discussions on the appropriate mix of quantitative and qualitative indicators, the number and appropriate level of detail of indicators (rigor and comprehensiveness vs. usability and visibility), and the potential contributions, as well as limitations and alternatives to quantitative and qualitative indicators in monitoring progress in implementation of a 'framework document' that is not limited to goals and targets. All deliberations will further have to consider the viability of new indicators in different country contexts, as well as the potential to ensure country level engagement in contexts of limited monitoring and statistical capacity.

To ensure an appropriate follow-up, the AAAA in paragraph 132 establishes an annual Financing for Development Forum of up to five days. The intergovernmental outcome of the Forum will serve as an input into the follow-up and review of the 2030 Sustainable Development Agenda. In support of the deliberations of the FfD Forum, an inter-agency Task Force (IATF) will report annually on progress in implementing the Financing for Development outcomes and the means of implementation of the post-2015 development agenda. The Task Force, convened by the Secretary-General, will also advise the intergovernmental process on progress, implementation gaps and recommendations for corrective action, while taking into consideration the national and regional dimensions (see paragraph 133 of the AAAA).

The Associate Expert will support the Branch's work on the FfD follow-up process, in particular on the review and monitoring of the AAAA outcomes and the means of implementation at the newly

established annual Financing for Development Forum.

VII How to apply

Candidates who would like to apply should do so by e-mail only, indicating the VA Number in the subject heading of the e-mail to tcrecruit@un.org

Applications must include a letter of motivation and the United Nations Personal History Statement. This form can be downloaded from <http://esa.un.org/techcoop/associateexperts/index.html>

Applications must be received no later than **10 January 2016**. Applications received after this date will not be considered. Applicants will receive a confirmation of receipt. **Only short-listed candidates will be contacted thereafter.**