

Advertisement

Junior Professional Officer

Programme Officer (Nutrition Programme)

Organisation:

World Food Programme

Closing date:

25 August 2013



I General information

Title:	Programme Officer (Nutrition Programme)
Sector of Assignment:	Nutrition
Country:	Tanzania
Location (City):	Dar es Salaam
Agency:	United Nations World Food Programme
Duration of Assignment:	Initially one year with the possibility to extend up to 3 years
Grade:	P1 step 1 or P2 step 1 in the first year, depending on the level of education and relevant working experience

Note: This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **candidates from developing countries**. For criteria see the website of Nedworc Foundation:

<http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&hoofdhash>

II Duties, responsibilities and Output Expectations

General

The new Country Programme of Tanzania Country Office, for the period of 2011-2015, includes supplementary feeding by providing corn-soya blend (CSB) and vegetable oil. The aim is to reduce levels of global acute malnutrition (GAM) among children under 5 and pregnant and lactating women in the districts where GAM rates are above the national average. It also aims to reduce stunting levels among children under two.

Under the overall supervision of the Deputy Country Director and the direct supervision of the Head of Programme Unit, the JPO is expected to perform the following duties in cooperation with the National Programme Officer responsible for nutrition:

- Provide assistance to the implementation of the CO's nutrition related initiatives which include blanket supplementary feeding for PLW and children under 2 and the treatment of moderate acute malnutrition, including preparation and organization of training and workshops;
- In cooperation with the WFP Logistic Unit, WFP Pipeline Assistant and cooperating partners (district hospitals), plan and organize food distribution in advance to ensure proper, timely and orderly implementation;
- Contribute to activity planning and elaboration;
- Conduct regular monitoring visits to the project implementation sites, gather information and consolidate data within the framework of the result based management and produce monitoring reports;
- Prepare, in cooperation of other CO staff members and consultants, various other reports and briefs such as assessment reports, project progress reports, evaluation reports and

<p>operations briefs as required;</p> <ul style="list-style-type: none"> • Ensure the quality and timeliness of monitoring activities, interim assessments and evaluations; • Provide the CO management with quality analysis and recommendations on operational matters and monitoring; • Update information on food distribution, ODOC resources utilization, beneficiary numbers and any other relevant data for report preparation; • In cooperation with the Report and Information Officer, provide assistance to the preparation of the Standardized Project Report for CP at the end of each calendar year; • Liaise with the REACH facilitator in Tanzania and explore areas of collaboration with the REACH agencies (WHO, UNICEF, FAO); • Participate in sector meetings with Government, UN agencies, NGOs and donors for planning and coordination purposes.
<p>III Training component: Learning elements and expectations</p>
<p>Upon completion of the assignment the JPO:</p> <ul style="list-style-type: none"> • Will have full insights in the operational planning and day-to-day management of food assistance programmes; • Will be able to identify and address technical programme weaknesses, develop and implement programme improvement activities, organize and coordinate programme consultations and technical support activities and prepare basic programme reports; • Will have developed consultation and networking skills involving technical health sector counterparts in government, other UN agencies and NGOs; • Will have acquired skills and experiences in the development of funding proposals, preparation and roll out of advanced programme technical guidance materials and field tools; • Will also increase her/his involvement in national level programme and strategy development and development of associated funding strategies; • Will be able to build various personal skills associated with living and working in a foreign environment as well as close association with government, UN and NGO counterparts from Tanzania and other parts of the world.
<p>The JPO training programme includes the following learning elements:</p> <ul style="list-style-type: none"> • JPO Induction briefing at WFP Headquarters in Rome, Italy (WFP, the JPO Unit, HR/Contract and entitlements, induction to the specific functional area) • JPO Seminar (one week) at WFP Headquarters in Rome, Italy (Increase knowledge of WFP and its main programme and activities, new initiatives) • JPO Training Budget to improve specific skills/competencies identified
<p>IV Supervision</p>
<p>Title of supervisor: Head of Programme Unit</p>
<p>Content and methodology of supervision</p> <p>The supervisor will guide the development of a work plan by the JPO, identifying unit priorities as well as JPO learning opportunities. The JPO will on a daily basis report to the supervisor on ongoing activities, challenges and new emerging opportunities. The Supervisor will provide performance feedback on a half yearly basis in line with WFP's corporate performance appraisal system.</p>
<p>V Required Qualifications and Experience</p>
<p>Education</p> <p>Master degree or equivalent in the field of nutrition, public health, food sciences or related discipline.</p>
<p>Working experience</p>

- 3 years of professional experience at national/international level
- Previous work experience in the humanitarian and/or development sector in developing countries is considered as an asset

Languages

Working knowledge of English (proficiency/level C) and intermediate knowledge of another UN official language (Arabic, Chinese, French, Russian and Spanish).

Key competencies

- Ability to write clearly and concisely for different audiences;
- Ability to meet deadlines and work under pressure;
- Ability to effectively work in a team and to establish good working relationships with persons of different nationality and cultural backgrounds;
- Willingness and flexibility to take up new work assignment and travel under harsh conditions;
- Strong sense of initiative and good negotiation skills.

VI Background information on Agency/Department/Section

The World Food Programme (www.wfp.org) is the world's largest humanitarian agency, fighting hunger worldwide. WFP has been present in Tanzania since 1963.

Tanzania Country Strategies for 2011-2015 outlines key priorities and actions that will assist the country to attain Millennium Development Goals and realize its National Vision 2025. The country programme is an integral part of Country Strategies and consistent with the UNDP 2011-2015.

Component 1 (SMP): The programme supports over 600,000 schoolchildren in 16 drought-prone, food-insecure districts in five regions.

Component 2 (FFA): Food-for-Assets (FFA) activities support populations that are unable to mitigate recurring economic, climatic or seasonal shocks and aim to strengthen community resilience, reduce vulnerability and enhance local food access and food availability.

Component 3 (Supplementary Feeding): By providing CSB and vegetable oil, the aim is to reduce levels of global acute malnutrition (GAM) among children under 5 and pregnant and lactating women in the districts where GAM rates are above the national average.

Component 4 (MCHN): Aiming to reduce stunting levels among children under 2, a ration of CSB+ is given to all pregnant and lactating women for six months before and after childbirth as well as to children 6-24 months who attend health centres.

VII Information on living conditions at Duty Station

Tanzania is a family duty station. It is not difficult to find accommodations in Tanzania, but prices are very high in Dar es Salaam, especially in the neighborhoods approved by UNDSS for international staff to reside. Most accommodations are found in apartment complexes, often with shared security guards, pool and gym. However, some stand-alone houses are available. Public transport is generally not used by international staff. Taxis are sometimes used by international staff, but almost all prefer to get around with their own vehicles. Most international staff opt to send their kids to the International School of Tanganyika (IST), which has both an elementary school campus and a secondary. Learn more about the country of Tanzania: <http://en.wikipedia.org/wiki/Tanzania>

VIII How to apply

Go to: <http://i-recruitment.wfp.org/vacancies/13-0013991>

Step 1: Create your online CV.

Step 2: Click on "Description" to read the requirements and "Apply" to submit your application.

Closing date: **25 August 2013**

Applicants will receive acknowledgement of receipt of their submission

Only shortlisted candidates will be contacted.