

Junior Professional Officer

Public Private Partnership Officer

IFAD

Closing date: 8 May 2012

I General information

Title:	Public Private Partnership Officer
Sector of Assignment:	Public & Private Partnership
Country:	Italy
Location (City):	Rome
Agency:	IFAD (International Fund for Agricultural Development)
Duration of Assignment:	Initially one year with the possibility to extend up to 3 years
Grade:	P1 step 1 or P2 step 1 in the first year, depending on the level of education and relevant working experience

Note : this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **people with the Dutch nationality**. For criteria see the website of the Dutch Ministry of Foreign Affairs:

<http://www.minbuza.nl/en/key-topics/development-cooperation/associate-experts-programme>

II Duties, responsibilities and Output Expectations

General

- The Partnership and Resource Mobilisation Junior Professional Officer, based on level and areas of experience, provides key support to his team to expand partnerships with and within member states and with regional IFIs and multilateral organisations as well as increase public support for IFAD and its mission and increase strategic high-level engagement with officials in top contributing member states.

1. *Responsibility 1*

Summary of duties and expected output

- Support policy analysis for the development of new and innovative partnership and resource mobilization strategies and concept for expanding the resource base of IFAD, accounting for the IFI framework, UN relations and other comparative advantages of IFAD (outputs: research conducted on new possible donors financing/thematic priorities)
- Develop and maintain data base with selected donor partners including the non-state sector, providing guidance to internal clients for expanding productive and results-focused partnerships (outputs: a data base on new possible donors entities is created and maintained)

2. *Responsibility 2*

Summary of duties and expected output

- Support and contribute to delivery and outreach strategy, aimed at advancing IFAD's partnership and resource mobilization goals anchored to a solid understanding of rural poverty issues; (outputs: A strategic approach for working with philanthropic foundations and private sector institutions is developed and implemented)

Responsibility 3

Summary of duties and expected output

- Support Programme Management Department (PMD) Country Programme Managers with Public Private Partnership (PPP) facilitating consultations and tracking progress, including through participation in field missions (outputs: On the basis of the PPP partnership strategy developed, PMD CPMs are supported in the partnership thematic work and field travel undertaken)
- Assist and facilitate administration of co-financing resources, including proposal for approval, ex-post reviews, reporting and providing administrative support, as required; (outputs: Financing resources are allocated and monitored; financing reports are prepared and distributed to donors and relevant actors)
- Additional tasks (consistent with her/his background and qualifications) may be required by the supervisor.

III Training component: Learning elements and expectations

The JPO training programme includes the following learning elements:

- Learning travel to the field, primarily in Africa
- Possible participation to international conferences

Upon completion of the assignment the JPO will have/ will be able to:

- Articulate IFAD's vision in key thematic areas related to rural development
- Prepare written and oral presentations
- Contribute to review partnership documents according to IFAD procedures
- Work independently with other Partnership Officers

IV Supervision

Title of supervisor: Direct supervision of the Deputy Director Partnership and Resource Mobilization (PRM), and the overall supervision of the Director PRM and Sr. Advisor to the President

Content and methodology of supervision

The Public Private Partnership Officer will be under the direct supervision of the Deputy Director Partnership and Resource Mobilization (PRM). She/he will be part of the IFAD performance management system that provides for regular feedback on performance and a formal mid-year and year end feedback process

V Required Qualifications and Experience

Education:

Minimum Masters Degree in subject related to international relations, development policy, economics, business law, and/or advanced professional qualification in partnership development/resource mobilization related-discipline

Working experience :

Up to a 4 years of relevant working experience is preferred (including internships and voluntary work). Some working experience on rural development issues in IFAD borrower countries would be an advantage.

Experience in data-base administration and capacity to organize records and data into meaningful profiles for effective reporting.

Languages : Excellent written and verbal communication skills in English including the ability to set out a coherent argument in presentations and group interactions; French and or Arabic is an advantage.

Key competencies

- Open to learning and self-motivated.
- Strong analytical, writing and communication/presentational skills.
- Ability to plan and manage his/her work, and to deliver results under pressure.
- Maturity, tact and ability to work in multi-cultural and trans-disciplinary teams.
- Able and willing to travel extensively and willing and able to temporarily live abroad

VI Background information on Agency/Department/Section

IFAD is an International Financial Institution and a Specialized Agency of the United Nations whose mission is to enable poor rural people to overcome poverty. IFAD's headquarters is in Rome, Italy, and its staff work with poor rural people, their governments, communities and organizations in more than 80 countries to develop and finance programmes and projects aimed at increasing rural productivity and incomes.

The Partnership and Resource Mobilisation unit supports IFAD to proactively establish itself as the preferred partner of key actors for initiatives and investments to enable smallholders to sustainably exit poverty and as a driver for global support to smallholders and their role in poverty reduction, food and nutrition security, and environment and natural resource management.

VII Information on living conditions at Duty Station

Position will be based in IFAD HQ, Rome, Italy

VIII How to apply

Interested candidates are requested to apply through IFAD's online system by completing IFAD's Personal History Form (PHF) in English. A separate CV may be attached if you so desire, only as a supplement and not a substitute to the PHF. (www.ifad.org).

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Applicants will receive acknowledgement of receipt of their submission. Only shortlisted candidates will be contacted.

Candidates may be required to take a written test and to deliver a presentation as well as participate in interviews.