

<h1>Advertisement</h1>		 IOM International Organization for Migration OIM Organisation internationale pour les migrations OIM Organización Internacional para las Migraciones
Junior Professional Officer		
Migration Officer		
International Organization for Migration (IOM)	Closing date 17 May 2016	
I General information		
Title:	Migration Officer (Human Development, Research and Reporting)	
Sector of Assignment:	Migration Management	
Country:	Afghanistan	
Location (City):	Kabul	
Agency:	International Organization for Migration (IOM)	
Duration of Assignment:	Initially one year with the possibility to extend up to 3 years	
Grade:	P1 step 1 or P2 step 1 in the first year, depending on the level of education and relevant working experience	
<p>Note: this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to people with the Dutch nationality. For criteria see the website of Nedworc Foundation:</p> <p>http://www.nedworcfoundation.nl/Index.htm?hoofdpath=/NL/JPO/General%20Information.htm&hofdhash</p> <p>Please read the criteria and FAQ section carefully before considering applying</p>		
II Duties, responsibilities and Output Expectations		
General		
<p>IOM Afghanistan provides a range of support initiatives designed to foster efficient and beneficial migration through migration management programmes including activities such as: research; capacity building for governments and communities; engaging diaspora communities with their countries of origin; and partnership building with relevant institutions, authorities and business. In the context of current migration challenges in Afghanistan in relation to both its outflow of population to European countries and return of undocumented Afghans from the region, IOM Afghanistan needs to enhance its response through multi-layered, strategic approach to supporting the Government of Afghanistan and assisting Afghan migrants. The selected candidate will:</p>		
1. Assist in Managing the Return of Qualified Afghan programme (RQA)		
Summary of duties and expected output		
<ul style="list-style-type: none"> • Act as a focal point of the “Temporary Return of Qualified Nationals Project (TRQN) from the Netherlands” and “Return of Qualified Afghans from Iran (RQA)” projects in the mission. • Be responsible for creating and updating Return of Qualified Afghans projects related information sheets, updates, feature stories and other information materials. Expected output: a set of updated information materials • Take a lead in creating a RQA related database in the mission with technical support from the 		

<p>Information Management Unit (IMU). Expected output: functional RQA database</p> <ul style="list-style-type: none"> • Prepare donor reporting and other reporting to government partners and UN and civil society partners. Expected output: regular inputs for reporting • Draft and formulate proposals for new migration and development related programmes/ projects. Expected output: draft proposals in accordance with the government priorities and the mission’s strategy.
<p>2. Research and Migration Information/ Resource Centre</p>
<p>Summary of duties and expected output</p> <ul style="list-style-type: none"> • Monitoring migration-related issues and developments in Afghanistan, in the region and in Europe and contributing to the development of thematic reports and policies. Expected output: regular reporting on migration related issues. • Contribute to data collection and analysis; conduct research on relevant assigned topics; draft and/ or contribute presentations, training curricula and materials and thematic guidance notes on migration management, return and reintegration policy, IDP policy and other relevant topics. Expected output: consolidated inputs on data collection, analysis, research, thematic guidance note and relevant policies. • Provide overall liaison and reporting support to the Migration Information Centre projects (MICs). Expected output: donor reporting and other relevant information materials • Provide overall liaison and reporting support to the “Comprehensive Migration Survey” project including the project development support. Expected output: final project proposal, donor reporting and other relevant information materials. • Provide overall liaison and reporting support to the “Update of Migration Profile in Afghanistan” project. Expected Output: donor reporting and other information materials.
<p>3. Development of Monitoring Mechanism of Capacity Building Activities including Migration Consultative Processes in the Mission</p>
<p>Summary of duties and expected output</p> <ul style="list-style-type: none"> • Develop a database of beneficiaries/ participants (government officials and other participants) of previous capacity building projects and various migration consultative processes with a technical support from the IMU. Expected Output: functional capacity building database. • Create and regularly update information materials on Capacity Building in Migration Management activities. Expected Output: regular updates on capacity building in migration management activities. • Provide assistance in reporting on CBMM related activities, especially in terms of data. Expected Output: consolidated inputs on CBMM related activities. • Provide updated IOM monitoring data with relevant pillars of UN Development Assistance Framework (UNDAF).
<p>III Training component: Learning elements and expectations</p>
<p>Upon completion of the assignment the JPO will have/ will be able to:</p> <ul style="list-style-type: none"> • Gain experience in an international organization, including management and international cooperation activities, as well as understanding the dynamics of international coordination group. • Gain experience in working in post-conflict field mission. • Be able to prepare project related documents such as proposal including results matrix and reporting. • Gain experience in working with governmental, non-governmental and UN institutions in Afghanistan. • Become knowledgeable about migration related issues surrounding Afghanistan and relevant policies.

<p>The JPO training programme includes the following learning elements:</p> <ul style="list-style-type: none"> • Possibility of participation in the IOM Project Development Training • Duty Travel to relevant sub-offices • The JPO position includes a Duty travel and training allowance (DTTA) of \$4000 per year which may be used for learning activities related to the assignment and career development.
<p>IV Supervision</p>
<p>Title of supervisor: Migration Management Officer</p>
<p>Content and methodology of supervision</p> <ul style="list-style-type: none"> • Day to day on the job training by immediate supervisor. • Quarterly coaching by Programme Senior Officer. • Overall evaluation through IOM Staff Evaluation System.
<p>V Required Qualifications and Experience</p>
<p>Education and experience:</p> <p>Master degree or equivalent in Political or Social Science, International Relations, Humanitarian affairs or a related field from an accredited academic institution with two years to maximal four years of relevant professional experience; or</p> <p>An undergraduate university degree (bachelors) in the above fields in combination with four years of relevant experience.</p> <p>Experience in migration related issues, and emergency work, including camp and shelter management, support to displaced populations and the implementation of early recovery activities; Experience liaising with governmental authorities, other national/ international institutions and non-governmental organizations (NGOs). Familiarity with the UN system an advantage.</p>
<p>Languages:</p> <p>Fluency in English required. Dari and/or Pashto language knowledge will be an asset.</p>
<p>Key competencies</p> <ul style="list-style-type: none"> • Correctly frames migration issues within their regional, global and political context. • Actively seeks new ways of improving programmes or services. • Identifies issues, opportunities, and risks central to responsibilities. • Identifies and monitors changes in the needs of clients, including donors, governments, and project beneficiaries. • Develops strategic vision for IOM within area of responsibility.
<p>VI Background information on Agency/Department/Section</p> <p>Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. With 162 member states, a further 9 states holding observer status and offices in over 100 countries, IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants. IOM Constitution recognizes the link between migration and economic, social and cultural development, as well as to the right of freedom of movement. Please visit the website at: https://www.iom.int/</p> <p>The IOM Mission in Afghanistan was established in 1992 and has maintained an uninterrupted presence in the country. Afghanistan is one of the largest IOM missions worldwide, with over 290 staff members in Kabul, eight sub-offices and seven project offices. IOM currently implements range of humanitarian assistance, community stabilization and migration management initiatives in Afghanistan in cooperation with Afghan government and humanitarian partner as well as local</p>

communities. Activities are carried out in all 34 provinces of Afghanistan. Please visit the IOM Afghanistan website at: <https://afghanistan.iom.int/>

VII Information on living conditions at Duty Station

- IOM Afghanistan is a **NON-FAMILY DUTY STATION** with an IOM hardship category E.
- All international staff members are entitled to 5 days of Rest and Recuperation (R&R) leave plus travel time outside of Afghanistan - every six weeks.
- All international staff members live in United Nations Department of Security and Safety (UNDSS) approved accommodation facilities. IOM currently has own guesthouses in the office compound in Kabul and has an access to accommodation facility called the Green Village.
- There are movement restrictions in place in accordance with the UN DSS guidelines.
- There is access to medical services as well as medical emergencies and trauma care response and support.

VIII How to apply

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 17th May 2016 at the latest, referring to this advertisement.

For further information, please refer to:

<http://www.iom.int/cms/en/sites/iom/home/about-iom-1/recruitment/how-to-apply.html>

In order for an application to be considered valid, IOM only accepts online profiles duly completed.

Only shortlisted candidates will be contacted. You can track the progress of your application on your personal application page in the IOM e-recruitment system.

Applicants will receive acknowledgement of receipt of their submission

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