

Advertisement

Junior Professional Officer

Nutrition Officer

UNICEF



Closing Date: 4 May 2012

I General information

Title:	Nutrition Officer
Sector of Assignment:	Young Child Survival and Development (YCSD) Section
Country:	Yemen
Location (City):	Sana'a
Agency:	UNICEF
Duration of Assignment:	Initially one year with the possibility to extend up to 3 years
Grade:	P1 step 1 or P2 step 1 in the first year, depending on the level of education and relevant working experience

Note : this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **candidates from developing countries** – see criteria at the website of the Dutch Ministry of Foreign Affairs:
<http://www.minbuza.nl/en/key-topics/development-cooperation/associate-experts-programme>

II Duties, responsibilities and Output Expectations

General

- Analyse existing information and data on malnutrition among Under 5 years old (U5s), nutrition status of pregnant and lactating mothers, IYCF/N and prevention of micronutrients deficiency disorders/ diseases data
- Identify the gaps for advocacy, policy dialogue with Government, design of strategies and programme formulation.
- Keep head of unit and Chief of Section and relevant programme staff abreast with new developments and emerging issues related to implementation of the nutrition in emergencies project (malnutrition prevention through community volunteers, improving nutrition understanding among professional and decision maker, promotion of Infant & Young Child Feeding (YCF), Community-based Management of Acute Malnutrition (CMAM) and prevention of Micronutrients deficiency).

Outputs: Inputs to periodic situation updates including short thematic papers on key areas with lessons learned and options for programme development and expansion.

- Help build strategic partnerships with senior government officials, NGOs, non-state entities, including the private sector, UN agencies and Non-government state actors in order to advocate for and support the implementation of the Emergency nutrition project

Outputs: Reliable and efficient relationship with other stakeholders.

- In direct collaboration with main stakeholders, coordinate the final design of the programme detail strategies for implementation of nutrition project in emergencies with other programme colleagues based on UNICEF's comparative advantages in the country.

- Strengthen intersectoral linkages within the Nutrition and Food Security clusters' intervention and initiatives in the country, as well as with other UNICEF programmes (Education, Child Protection, Social Policy and Communication) in order to ensure optimal and cost effective outcomes.

Outputs: Regular progress reports on programme implementation, identifying synergies and coherent implementation of project activities.

- Collaborate with communication staff and partners to develop effective communication for behaviour change materials and strategies for sustainable outcomes.

Outputs: Communication for Development (C4D) Communication materials developed, disseminated to achieve the planned results.

- Plan and organize training and orientation activities for government and NGO personnel, community leaders, volunteers and other target groups as appropriate and monitor programme implementation in line with the UNDAF framework, ensure coordination and collaboration with other non state actors and entities to help developing effective information and reporting systems, including reporting against programme/ project specific indicators

Outputs: Implementation and progress reports to document project/ programme achievements in line with the UNDAF context and AWP planned activities, along with drafting and editing periodic sector related documents including proposals, donor and media reports.

- Attend technical cooperation and cluster coordination meetings, prepare notes and undertake follow-up action related to programme implementation, cluster coordination and monitoring.

Outputs: Technical inputs into programme and donor reports and providing inputs into the programme coordination forum to advance project/ programme agenda. Dissemination of documented experiences based on generated evidences.

- Prepare / draft relevant sections in the country programme documents; draft and develop funding proposals, draft reports and data analyses as required.

Outputs: Relevant programme compiled and/or drafted documentation on key programme areas, experiences and lessons learned in time

- Carry out field assessment/ monitoring visits for evaluating the effectiveness of the programme intervention, identifying problems and proposing remedial measures.

Outputs: Effective and efficient field missions to project sites. Up-to-date and relevant briefing materials are available

III Training component: Learning elements and expectations

After the two-year assignment the JPO will be able to:

- Apply UNICEF's programme cycle to developing initiatives within the sector, and ensure linkages to other development programme sectors.
- Be fully conversant with UNICEF's finance, administration and supply management procedures and processes. Similarly, be familiar with UNICEF's operational guidelines and regulations.
- Apply UNICEF's programme planning and management instruments (e.g. PPP, Emergency Response, and HRBAP)
- Be confident of strengthened skills in project management, communication, writing and presentation.

In addition:

- UNICEF uses e-PAS (or electronic Performance Appraisal System) that enables staff and supervisors to set up, monitor and complete their annual performance evaluations.
- E-PAS includes a 3-phase participatory performance management approach (planning, mid-year review and year-end assessment) where work outputs, competencies and development goals are discussed and rated by supervisor and supervisee.

IV Supervision

Title of supervisor: Nutrition Specialist

V Required Qualifications and Experience

Education:

Advanced university degree in Nutrition and/ or Public Health (MA, MS, MSc, MPH, Ph.D) or other fields related to Child Survival and Nutrition.

Working experience :

Preferably 2 to maximum 4 years of relevant work experience, including internships and voluntary work at national or international level.

Languages: Fluency in English. Knowledge of Arabic an asset.

Key competencies: The ideal candidate must have the following skill sets

- Good inter-personal and communication skills
- Good advocacy, negotiating, analytical and communication and training skills.
- Ability to work in an international and multicultural team.
- Communication, analytical and training skills.
- Good knowledge of computer management and applications.

VI Background information on Agency/Department/Section

Under the UNDAF framework (2012 – 2015), UNICEF role has been identified as a lead agency in supporting Nutrition and Child survival related interventions. It will also be directly involve in strategy development, contributing to high level policy dialogue and related advocacy, upstream programming and development of strategic partnerships. UNICEF will provide direct technical support, coordinating and convening role to address nutrition problems among children and women, including promotion of appropriate care practices, strengthening the nutrition information systems, along with strengthening the linkages with other sectors especially the food security and WASH sectors to scale up related child survival interventions to reach all vulnerable communities. The incumbent will play a key role in influencing government budget allocations within the nutrition sector, will generate the required evidences, lessons learnt, sustaining the already achieved gains, involved in day to day management of programme activities, provide direct technical assistance to counterparts and will assist in leveraging the required resources to achieve the related MDGs.

The multi-sectoral implementation process of the nutrition sectoral interventions requires quality technical expertise and intense time to achieve the national results in this area. The country is currently going through an extensive reform exercise, challenging emergency environment, decentralization of the health and nutrition services, implementation & monitoring of different interventions and identifying the linkages and points of synergism among different programme components; all these areas requires special need for quality expertise. UNICEF will provide high level technical support to the sectoral ministries and the local district councils at the most vulnerable communities. Therefore, quality technical inputs and high level of professionalism are imperative in the course of implementation of the YCSD programme to lead the nutrition agenda and to effectively contribute to other partners' inputs.

For the next country programme; UNICEF is planning to scale up provision of basic social services including nutrition and primary health care services with special focus on nutrition interventions to reach all communities in the most vulnerable districts in Yemen including the emergency affected governorates through expanding and improving quality of the fixed and outreach services, strengthening the information system, generating gender, rural/urban and other desegregated data and evidences at local, regional and national levels.

<http://www.unicef.org/infobycountry/yemen.html>

VII Information on living conditions at Duty Station

Security

Sanna, Yemen is **NON-family duty station**.

Security Level in Yemen is substantial. Travel outside Sana'a is restricted for international staff and travel permits have to be obtained in advance through the Ministry of Interior and MOFA for any travels. Plans for field trips have to be made in advance to the extent possible. No travel should occur without relevant security clearance or without an authorized Travel Authorization. For travel within Yemen it is recommended that staff carry their UNLP. UN ID card.

Medical Facilities

A UN Clinic is operated for staff members and dependants. Outside working hours or for emergencies, the UN doctor is on 24-hour call and UN recommended private hospitals include the following:

- 1- University of Science and technology Hospital
- 2- Saudi Germany Hospital
- 3- Dar Alhayah Hospital

VIII How to apply

Please apply to this post via UNICEF e-Recruitment portal through the link below.

https://careers.unicef.org/sap/bc/webdynpro/sap/hrrcf_a_posting_apply?PARAM=cG9zdF9pbnN0X2d1aWQ9NEY4MTQ3RjY0NEVGMjQxMEUxMDAwMDAwOUU3MTBGMEYmY2FuZF90eXBIPUVYVA%3d%3d&sap-client=100&sap-language=EN&sap-accessibility=X

Applicants will receive acknowledgement of receipts of their submission. Only shortlisted candidates will be contacted.