

<h1>Advertisement</h1>		
Junior Professional Officer		
<i>Programme Analyst, Partnership</i>		
UNFPA	Extended closing date 04 September 2022	

I General information	
Title:	Programme Analyst, Partnership
Sector of Assignment:	SRH, Gender Equality, Youth Empowerment and girl centred programming
Country:	Egypt
Location (City):	Cairo
Agency:	UNFPA Country Office
Duration of Assignment:	One-year fixed-term appointment, renewable at least once subject to satisfactory performance
Grade:	P2 step 1 in the first year, depending on the level of education and relevant working experience

Note: This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **NATIONALS OF DEVELOPING COUNTRIES THAT APPEAR ON THE LIST OF THE FOLLOWING COUNTRIES ELIGIBLE FOR THE DUTCH JPO PROGRAMME:**
<http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf>

For criteria see the website of Nedworc Foundation:
[Junior Professional Officer Programme - Nedworc Foundation](#)
Please read the criteria and FAQ section carefully before considering applying

II Duties
General
<ul style="list-style-type: none"> • The JPO will work on implementation of UNFPA’s partnership strategies as they relate to SRH, GBV, Gender Equality, and Youth Empowerment, and will play a pivotal role by providing sound data and reliable information in matters related to population and development. • The JPO will develop and provide information on UNFPA programmes and results to new and existing partners that are active in the socio-economic social spheres and influence the integration of population variables in development policies, plans and frameworks. The JPO will build close relationships with the programme and operations team as well as consultants, advisers, and experts and establish and maintain collaborative relationships with counterparts in government, multi-lateral and bilateral donor agencies and civil

society to address population and development matters. The JPO will effectively influence donors to contribute to achieving UNFPA's mandate.

- The JPO will work closely with the communication and programme teams. Further, the JPO will collaborate with UN, private sector and significant NGO partners, to ensure collaborative, mutually reinforcing and consistent approaches to supporting the government efforts for strengthening sexual and reproductive health.
- The JPO will also establish strategic partnerships, funding proposals and a young professional mentorship/advisory programme in support of the UNFPA cooperation in Egypt.

Responsibility 1 Partnerships and resource mobilisation

Summary of duties:

- Support in mobilising resources from private sector entities, individuals and the corporate sector to secure resources for large-scale programmes, including UNFPA Egypt's Girls Assets Framework, "Noura" through the operationalization of the 2023-2027 country programme resource mobilisation plan;
- Develop a strategy and implementation plan for the "Noura" flagship programme strategic partnership component including mapping of donors, private sectors, multilateral and financial institutions for funding and in-kind contributions;
- Strengthen and build a diversified network of partners, including development partners, corporate, academia, policy-makers, philanthropists, and foundations, among others;
- Draft appealing proposals and concepts to diverse sources, including development partners, corporate, academia, policy-makers, philanthropists, and foundations, among others;
- Support the facilitation of the negotiation and signing of new agreements, working in close cooperation with the Arab States Regional Office and HQ.

Responsibility 2 Environmental scanning and monitoring

Summary of duties:

- Scan daily communication reports and prepare regular report to supervisor on emerging trends with new and existing partners;
- Establish and maintain close working relationships with representatives of donor community media relations and report on key programme "news worthy" and "donor worthy" interventions;
- Provide relevant support to the implementation of the UNFPA Communications Strategy;
- Prepare briefing notes, background documents, notes-to-the-file and related materials for official visits, bilateral meetings, and other events;
- Research, gather and fact-check information for programme reporting to donors and for statements and talking points for the Representative.

Responsibility 3 Capturing, documenting and sharing best practices and lessons learned

Summary of duties:

- Liaise with relevant Programme Specialists/Analysts to obtain evidence of programme/project success stories for dissemination to partners;
- Assist the Programme team in the documentation of good practices that exemplify youth and gender mainstreaming, sexual and reproductive health and rights, and effective integration of population into development;
- Disseminate information and documentation to partners on population-related events, e.g. WPD, SWoP, international days, etc;
- Contribute to the quality and production standards for CO communications programmes.

III Training component: Learning elements and expectations

Upon completion of the assignment the JPO will have/ will be able to:

- Appraise and prepare concept projects on partners engagement in support of sexual reproductive health; humanitarian response; gender based violence and youth empowerment;
- Develop sound partnership plan for Country Programme Document and United Nations Sustainable Development Cooperation Framework (UNSDCF);
- Document success stories & impact for development of UNFPA interventions;
- Write assessment reports on the subject of sexual reproductive health, humanitarian response, gender-based violence and Youth empowerment;
- Monitor progress in alleviating gender disparities, using the rights based approach.

The JPO training programme includes the following learning elements:

- The JPO position includes a Duty travel and training allowance (DTTA) of \$ 4.000 per year which may be used for learning activities related to the assignment and career development.

IV Supervision

Title of supervisor: *Communication for Development Specialist*

Content and methodology of supervision:

- Structured guidance provided by the supervisor, especially in the beginning of the assignment, with the purpose of gradually increasing the responsibilities of the JPO;
- Establishment of a work plan, with clear key results.;
- Effective supervision through knowledge sharing and performance/development feedback throughout the assignment;
- Easy access to the supervisor Participation in Unit/Team/Office meetings to ensure integration and operational effectiveness;
- Guidance and advice in relation to learning and training opportunities within the field of expertise ;
- Completion of the yearly UNDP Results and Competency Assessment (RCA);
- If more than one supervisor; clear agreement of the roles and responsibilities between the relevant parties.

V Required Qualifications and Experience

Education:

Master degree or equivalent in social sciences or related fields with specialised knowledge in the field of communications, international relations, development studies or other relevant social sciences.

A first-level university degree (Bachelor's degree or equivalent) in combination with qualifying experience (at least 3 years of relevant working experience) may be accepted in lieu of an advanced university degree.

Part of the candidates' academic training must have taken place in a developing country that appears on the following list of eligible countries of the Dutch JPO Programme.

<http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf>

Working experience :

At least 2 years and maximum of 4 years of experience in political affairs, development, and formulation, monitoring and/or evaluation of communications. Prior experience in developing countries is an asset.

All paid work experience since obtaining Bachelor's degree will/can be considered.

Working experience within the UN system should not exceed 50% of the relevant working experience ,including UNV, (paid) UN internship and UN consultancy.

Languages : Fluency in English

Key competencies

- Good analytical skills in developing and implementing resource mobilisation strategies and writing successful funding proposals
- Ability to communicate effectively both orally and in writing; and possess sound communication and networking skills
- Have sound knowledge and expertise around different financing mechanisms and modalities, including private sector engagement
- Demonstrated ability to work proactively by taking initiative and work harmoniously with staff members
- Ability to prioritise workload and demonstrate deliverables/outcomes.

VI Background information on Agency/Department/Section

- UNFPA Egypt Country Office interventions are planned within the framework of approved Country Programme Document (CPD) (Country programme (CP) 2023-2027) and fully aligned to the UNFPA's Strategic Plan, Egypt's 2030 vision and the national priorities as outlined in Sustainable Development Strategy, the SDGs (goals 3 and 5) and the 2023-27 UNSDCG results framework. Underpinning the CP strategies are designed to address the accelerated achievement of the three transformative results a) end unmet need for family planning, b) end preventable maternal deaths, and c) end gender-based violence and harmful practices. UNFPA is uniquely positioned in Egypt and within the UN system. The

CP is in full alignment to national and UNSDCF priorities, providing UNFPA with a strategic opportunity to position itself as a key partner in supporting the Government of Egypt in their efforts to achieve the SDGs.

- UNFPA launched the Noura Framework in 2021, adapting a global best practice¹ named the Girls Assets Framework to Egyptian realities. The Noura Framework focuses on reaching the most marginalised adolescent girls. It is a holistic and comprehensive programme that targets households, communities as well as services that surround adolescent girls.²

VII Information on living conditions at Duty Station

Egypt is at a security level one. Overall the country is safe and secure. The JPO will be living in Cairo, which is a modern cosmopolitan city that has all the conveniences of modern living. Egypt has a large international expatriate community and a big UN presence with more than 24 UN organisations operating in the Country. Living conditions are conducive for work and family life. Educational facilities and schooling of all types are widely available.

VIII How to apply

Applicants can apply through this link <https://www.undp.org/jposc/current-vacancies>

Applicants will receive acknowledgement of receipt of their submission
Only shortlisted candidates will be contacted.

¹ The GAF has been implemented in Guatemala, Haiti , Bangladesh, India, Nepal, and Lao PDR, Ethiopia, Mozambique, Uganda, and Zambia, Burkina Faso, Ghana, Niger and Sierra Leone, Nigeria

² <https://egypt.unfpa.org/en/publications/noura-girls-assets-framework>