

Advertisement		 IFAD Investing in rural people
Junior Professional Officer		
Regional Analyst		
International Fund for Agricultural Development (IFAD)	Closing date: 30 August 2022	
I General information		
Title:	Regional Analyst	
Sector of Assignment:	Near East, North Africa and Europe Division (NEN)	
Country:	Egypt	
Location (City):	Cairo	
Agency:	IFAD	
Duration of Assignment:	Initially one year with the possibility to extend up to a maximum of 3 years	
Grade:	P2 step 1 in the first year, or P1 step 1, depending on the level of education and relevant working experience	
<p>Note: This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to NATIONALS OF DEVELOPING COUNTRIES THAT APPEAR ON THE LIST OF THE FOLLOWING COUNTRIES ELIGIBLE FOR THE DUTCH JPO PROGRAMME:</p> <p>http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf</p> <p>For criteria see the website of Nedworc Foundation: Junior Professional Officer Programme - Nedworc Foundation</p> <p>Please read the criteria and FAQ section carefully before considering applying</p>		
II Duties		
General		
<p>Under the supervision of the Country Director / Head of IFAD MCO, the Junior Professional Officer (JPO) will receive structured guidance and supervision, on the job training, and assignments gradually providing more responsibilities. Work arrangements will be ensured to interact with other Country Directors and Programme Officers to gain practical job experience in development assistance under fragile settings. The JPO will receive clear tasks and timelines, and constant feedback will be provided throughout the assignment. Country Mission opportunities may be provided depending on the interest and field of expertise.</p>		
Duties and Responsibilities		

<ul style="list-style-type: none"> • Work closely with the country teams in the design, development, review, and publication of studies and research related to economic, social, environmental, and political fragility in the hub portfolio. • Provide support in collecting information and policy research on post conflict engagement, UN Reform, resilience and building livelihoods in fragile settings. • Conduct technical analysis and research on the key drivers of fragility, and early warning systems, and contribute to the improvement of related action plans, reports, and presentation materials of the sub regional hub. • Support engagement with other development actors, IFIs, bilateral donors, and UN agencies through organizing meetings and follow up events as required. • Participate in the country missions if requested and perform tasks based on the mission Terms of Reference. • Prepare related administrative documents, Terms of Reference of studies and other deliverables under his/her responsibility. • Draft briefing notes, communication materials and presentations to the IFAD Management Team under his/her responsibility.
Country Programme Management
<ul style="list-style-type: none"> • Collect and analyse documentation for programme review and design; develop, update, and refine country programme result monitoring frameworks; and support innovation, knowledge management, scaling up and policy dialogue. • Work closely with technical teams at the MCO and IFAD headquarters to gather and analyse technical information regarding the IFAD mainstreaming themes on gender, youth, climate change, and nutrition with respect to state fragility and conflict. • Support the implementation readiness for start-up of new projects. • Organise and take active part in consultations with the Country Teams. • Prepare, participate and follow-up on supervision and implementation support missions of IFAD-financed programmes. • Draw key lessons learned and spur changes within and between country programmes to improve programme efficiency and effectiveness. • Oversee managerial and fiduciary aspects of the programmes including drafting non-objections.
Project-level Supervision and Implementation Support
<ul style="list-style-type: none"> • Support projects to strengthen their general management and organization, and results reporting (M&E systems) in view of increasing effectiveness and efficiency. • Support the development of a business mentality within the projects regarding agricultural development, focusing on developing viable and profitable activities for small-holder farmers and linking production to markets. • Maintain and develop knowledge management, capitalisation of best practice as well as policy dialogue function with focus on developing new support systems and tools. • Review Annual Work Plans and Budgets (AWPBs) and provide inputs to for IFAD non-objections, quality control of withdrawal applications, etc.
III Training component: Learning elements and expectations
<p>Upon completion of the assignment the JPO will have/ will be able to:</p> <ul style="list-style-type: none"> • The JPO's focus is on building his/her knowledge base of the Fund's governing structure, mandate, long-term business strategy, organizational dynamics and culture.

- The JPO may represent the MCO on related matters at internal and external meetings and conferences as requested by the supervisor, thus gaining exposure to all facets of IFAD activities that will provide the JPO with clear and practical insights into the planning, implementation, management, and administration of development activities.
- The organisational role of the JPO will ensure that he/she gains comprehensive understanding of the working of a UN agency and Development Financial Institution.
- The learning will be achieved through structured courses, on-the job coaching, assignments of increasingly responsible tasks and gradual exposure to many facets of IFAD's work. It will be gradual and will continue throughout the two-year JPO period.
- Being in a decentralised MCO which covers 10 countries in the MENA region is also a rare opportunity to work in more than one country and therefore diversifying the experience and understanding of different socio-economic and political aspects (from Middle Income Countries to Low Income and highly fragile) as well as on regional activities. The MCO in Cairo is host to operational and technical staff (approx. 20 staff), offering an additional benefit of interacting with senior technical staff in Environment, Climate, Social Inclusion, Production, Markets and Rural Institutions. The JPO would be able to work closely with these seasoned professionals and would be able to learn a great deal from them and hone their skills.

The JPO training programme includes the following learning elements:

- On the job training in internal regulations, rules, procedures, and standards
- Participation in mandatory trainings organised by HRD and NEN
- Participation in in-house training offered by other IFAD Divisions
- Direct coaching by the Country Director / Head of IFAD MCO
- The JPO position includes a Duty travel and training allowance (DTTA) of \$ 4.000 per year which may be used for learning activities related to the assignment and career development.

IV Supervision

Title of supervisor: Country Director / Head of IFAD MCO

Content and methodology of supervision

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V Required Qualifications and Experience

Education:

Master's degree or equivalent in public policy, development or social sciences or a related discipline.

A first-level university degree (Bachelor's degree or equivalent) in combination with qualifying experience (at least 4 years of relevant working experience) may be accepted in lieu of an advanced university degree.

Part of the candidates' academic training must have taken place in a developing country that appears on the following list of eligible countries of the Dutch JPO Programme.

<http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf>

Working experience:

Minimal 2 years to maximal 4 years relevant working experience, in the development or humanitarian sector, preferably with International Organizations, UN Agencies, or INGOs.

Working experience within the UN system should not exceed 50% of the relevant working experience including UNV, (paid) UN internship and UN consultancy.

All paid work experience since obtaining bachelor's degree will/can be considered when relevant.

Languages: Working knowledge of English and French is required. Working knowledge of Arabic or Spanish is desirable.

Key competencies:

- Experience in preparing workshops, presentations, and corporate documents
- Interest in working on subjects related to fragility and development assistance in the Middle East and North Africa region.

VI Background information on Agency/Department/Section

The International Fund for Agricultural Development (IFAD) is an International Financial Institution and a specialized United Nations agency dedicated to eradicating rural poverty and hunger. It does so by investing in rural people. IFAD finances programmes and projects that increase agricultural productivity and raise rural incomes, and advocates at the local, national, and international level for policies that contribute to rural transformation.

The Programme Management Department (PMD), under the leadership of the Associate Vice-President, is responsible for the overall programme of loans and grants of the Fund and is composed of five regional divisions and an Operational Policy and Results Division.

The Near East, North Africa, and Europe Division, NEN is responsible for developing and managing IFAD's strategy for the region as a whole (22 countries and 1 territory¹) and for individual countries, and within those strategies, for developing and managing its regional and country programmes. The drive towards aid effectiveness and harmonisation and support that is given to Joint Assistance Strategies, and the One UN initiative is an important focus of the Division's work. IFAD's goal in the regions is to enable rural poor people to gain the skills, knowledge, organization and build assets that they need to take full advantage of markets and economic opportunities, engage with service providers, and participate in local development processes. Focus is increasingly being put on catalysing private investment, creating employment opportunities for rural youth, and adapting to climate change.

The IFAD Middle East and North Africa (MENA) Multi Country Office (MCO) in Cairo-Egypt (the "Middle East and North Africa hub") is instrumental to achieving IFAD's Mission to "be an effective and recognized partner for rural poverty alleviation" in line with its Vision "to eradicate extreme poverty and hunger". The creation of the MCO follows IFAD's Corporate Decentralization Plan that puts IFAD on the cutting edge of global country-based development assistance models and international perspectives for development effectiveness (UN Reform Agenda 2030, Paris, Accra, Busan engagements and Global Partnership for Effective Development Cooperation).

The Middle East and North Africa (MENA) MCO is characterized by fragility situations, water scarcity and climate change, high population growth, a significant youth bulge, and gender-related issues. The MCO covers the highest share of NEN countries facing conflict. Some 77 per cent of the

countries under the hub are in fragile situations, including several countries hosting the largest numbers of refugees and IDPs in the world.

VII Information on living conditions at Duty Station

Office Information

Address: 1191 Corniche El Nil, c/o World Trade Centre (WTC), 8th Floor, Cairo Governorate, Egypt
Office Hours: Sunday to Thursday from 0800 to 15:30

Medical services:

A list of UN approved doctors can be found in the link below: <https://hr.un.org/page/medical-services-around-globe>

WFP Travel Map

Travelers can consult the WFP travel map, which has information on quarantine measures, health certificates, travel restrictions and airline information using the link below:

<https://www.arcgis.com/apps/dashboards/b9a95c1173be4b8f8bf40a4d5aa5054a>

Schooling

You will find that Cairo offers a wide variety of educational programs from primary school through undergraduate studies. Below are a few of the international schools to be found in Cairo:

- Cairo American College (Maadi) www.cacegypt.org
- American International School (New Cairo) www.aisegypt.com
- Maadi British International School (Maadi) www.mbisegypt.com
- Modern English School (New Cairo) www.mescairo.com
- Narmer American College (New Cairo) www.nacegypt.com
- Canadian International School (New Cairo) www.cise-eg.com
- The International School of Choueifat (New Cairo) www.iscegypt-sabis.net

House hunting/Household Help:

While there are many acceptable places to reside in Cairo, a majority of the expatriate community lives within the areas known as: Maadi, Zamalek, and Mohandeseen. Other options, with less foreign influence are: Nasr City, Heliopolis and Giza. In any of these areas you will find easy access to essentials like grocery stores, drycleaners, pharmacies, etc.

VIII How to apply

Please submit your application through the [Careers \(ifad.org\)](https://careers.ifad.org) by the above deadline (23:59 Rome time - CEST, GMT+2).

IMPORTANT! Please note that we are unable to accept and process any application outside the system. Therefore, when applying, please allow sufficient time to prepare and submit your application before the closing date, including the time to request technical support during office hours, should you encounter any system issues (contact erecruit@ifad.org).

Applicants should note that IFAD staff members are international civil servants subject to the authority of the President of IFAD. In accordance with IFAD's Human Resources Policy, staff members are subject to the authority of the President who can decide to assign them to any of the activities of the Fund. All International Professional staff members are required to be geographically mobile and positions in the professional category are subject to changes in location at any time in line with strategic priorities and reform initiatives in IFAD.

In the interest of making most cost-effective use of funds and resources, we are only able to respond to applicants who are short-listed for interview. Candidates who do not receive any feedback within three months should consider their application unsuccessful.

Candidates may be required to take a written test and to deliver a presentation as well as participate in interviews.

Applicants will receive acknowledgement of receipt of their submission.