

# Advertisement

Junior Professional Officer

Associate Education Officer



UNHCR, the UN Refugee Agency

**26 March 2023**  
**(midnight Geneva time)**

## I General information

<b>Title:</b>	Associate Education Officer
<b>Sector of Assignment:</b>	
<b>Country:</b>	Lebanon
<b>Location (City):</b>	Beirut
<b>Agency:</b>	UNHCR
<b>Duration of Assignment:</b>	Initially one year with the possibility to extend up to a maximum of 3 years
<b>Grade:</b>	P2 step 1 in the first year, or P1 step 1, depending on the level of education and relevant working experience

**Note:** This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **NATIONALS OF DEVELOPING COUNTRIES THAT APPEAR ON THE LIST OF THE FOLLOWING COUNTRIES ELIGIBLE FOR THE DUTCH JPO PROGRAMME:**

<http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf>

For criteria see the website of Nedworc Foundation:

[Junior Professional Officer Programme - Nedworc Foundation](#)

**Please read the criteria and FAQ section carefully before considering applying.**

## II Duties

### General

Considering the concerning situation of refugee children, UNHCR Lebanon has decided as part of its multi-year strategy to place an increased emphasis on addressing the situation of children holistically with particular emphasis on education. The JPO will therefore play a key role in supporting the upscaling of education programming.

The Education team in Branch Office Lebanon is currently composed by of five UNHCR staff: NOB, NOA and 2 G6, supervised by a P3 Protection Officer.

The Associate Education Officer will be working, under the supervision of the Protection Officer, in two areas of focus: 1) Strengthening integration between Child Protection and Education Programming, and 2) Upscaling Community-Based Education Programming. This entails providing technical guidance to the field and building the capacity of field and partner staff role as well as coordinating closely with Protection (particularly Child Protection). A particular emphasis will be on monitoring and evaluating programs and making recommendations to strengthen the impact. The incumbent will further support the Education Unit in donor engagement, advocacy through the Education Sector and collaboration with UNICEF particularly under the Blueprint.

#### **Accountability**

- Education activities are guided by global, regional and country priorities as well as INEE minimum standards and reflect UNHCR's policy on age, gender and diversity (AGD)
- UNHCR Lebanon's Education Strategy 2022-2025 is implemented.
- Accountability to Affected People in education programming is strengthened.
- Integration of Child Protection and Education Programming is strengthened.
- Protection incidents related to education activities are identified, referred and responded to.
- Out-of-school children are identified and referred to available education programs.
- Measures to monitor and evaluate the impact of education activities are strengthened.
- Analysis of available education information and use of innovative technology is strengthened.
- Impact of education programs is monitored .

#### **Responsibility**

- Lead on strengthening the integration of education and child protection programming in coordination with the Child Protection Unit, UNHCR field staff and partners by identifying gaps, consulting stakeholders, designing responses, building the capacity of field and partner staff, providing technical support to the implementation and monitoring and evaluating impact.
- Support UNHCR's collaboration with the Ministry of Education and Higher Education on the implementation of MEHE's Child Protection Policy and any forthcoming child-safeguarding initiatives.
- Support interventions in cases of denial of access to education with Ministry of Education and Higher Education and other relevant parties.
- Support liaison with competent authorities on the issuance and recognition of education relevant documentation.
- Support the upscaling of UNHCR's community-based education programming by consulting stakeholders, assessing the impact of interventions, making recommendations to strengthen programs and providing technical support to the implementation, monitoring and evaluation.
- Support on strengthening UNHCR's engagement with parents to support their children's education.
- Support with strategy design, planning and reporting.
- Other tasks assigned in consultation with the supervisor.

### **III Training component: Learning elements and expectations**

Upon completion of the assignment the JPO will have/ will be able to:

- Familiarisation with UNHCR's mandate and mission, policies and procedures;
- Familiarisation with UNHCR's protection, community-based, people-centred approaches;
- Exposure to the humanitarian field, including interacting with donors, UN agencies and NGOs ;
- First-hand knowledge of the effects of the Syrian crisis and its human cost in Lebanon;
- Familiarisation with the concept of "international protection" and how it is applied by UNHCR in different contexts and sectors;
- Understanding of the links between child protection and education, including how education is used as an education tool;
- Introduction on how to use a community-based approach in the practice, concretely in education programmes aiming at empowering parents and community to follow up on children's education;
- Familiarization with technical elements of the national ministerial education strategies and related annual working plans;
- Understanding the work of the different units in UNHCR (Protection, Program, ER, PI) and how these areas are related to education and child protection;
- Familiarisation with education indicators and interpretation of statistics to analyze education trends;
- Developing skills in monitoring and evaluation of education projects in the field, reporting and analysis;
- Acquiring confidence in representing UNHCR in education technical meetings as well as in more general events covering refugees;
- Know-how on how to develop an education programme at community, including setting up partnerships, trainings, gender mainstreaming, work plans, budgets, and monitoring and evaluation plans;
- Speaking with authority about the education situation and challenges faced by refugees, both globally and at regional level, and being able to analyze diverse education settings and explain its commonalities and differences from a technical perspective.

The JPO training programme includes the following learning elements:

- Protection Induction Programme
- Prevention of Sexual Exploitation and Abuse (PSEA)
- United Nations Course on Prevention of Harassment, Sexual Harassment and Abuse of Authority
- BSAFE
- ICT Information Security Awareness Training (InfoSec)
- Fundamentals of Fraud and Corruption Awareness
- Protection Learning Programme
- Child Protection Learning Programme
- Creating Safe Learning Environments
- COMPASS (unhcr.org)
- The JPO position includes a Duty travel and training allowance (DTTA) of \$ 4.000 per year which may be used for learning activities related to the assignment and career development.

#### **IV Supervision**

**Title of supervisor:** Protection Officer, P3

**Content and methodology of supervision**

The JPO will be under the direct supervision of the manager indicated under 'Supervisor title and position number'. The supervisor will be responsible for the performance evaluation of the JPO. The manager will also ensure that the JPO is provided a thorough induction and orientation briefing, followed by on-the-job training as well as continuous guidance for training/learning opportunities throughout the assignment. In support to the manager, the JPO Unit provides the Supervisory Guidelines upon recruitment/reassignment of the JPO.

## V Required Qualifications and Experience

### Education:

Master degree or equivalent in Education, Social Science or other relevant field.

A first-level university degree (Bachelor's degree or equivalent) in combination with qualifying experience (at least 3 years of relevant working experience) may be accepted in lieu of an advanced university degree

Part of the candidates' academic training must have taken place in a developing country that appears on the following list of eligible countries of the Dutch JPO Programme.

<http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf>

### Working experience :

Minimal 2 years to maximal 4 years relevant working experience in progressively responsible functions in education or child protection.

**Essential:** Demonstrated work experience in education or child protection programmes. Field experience in education or child protection programme implementation and coordination in humanitarian and/or development contexts.

**Desirable:** Experience of community-based education or community-based child protection programming. Experience working with Governments, Ministry of Education and other line Ministries. Experience in Education Information Management Systems, experience in M&E. Experience with educational research, teaching or education administration. Field experience in community, development and social areas

Working experience within the UN system should not exceed 50% of the relevant working experience including UNV, (paid) UN internship and UN consultancy.

All paid work experience since obtaining Bachelor's degree will be considered.

Full-time internship or relevant voluntary (non-paid) work is counted at 50%. Part-time internship or relevant voluntary (non-paid) work is counted at 25%.

### Languages :

**Essential:** English

**Desirable:** Arabic, French

### Key competencies

#### Essential:

- Analytical thinking
- Planning and Organising
- Innovation and Creativity

- Judgement and decision making
- Managing resources
- Excellent communication, drafting and reporting skills in English; Strong stakeholder management skills; qualitative and quantitative data analysis skills desirable.

**Desirable:**

- Qualitative and quantitative research skills

**VI Background information on Agency/Department/Section**

<https://www.unhcr.org/>

The compounded socio-economic and health crisis in Lebanon have pushed almost the entire refugee population below the Survival Minimum Expenditure Basket (SMEB) and have particularly impacted children, which make up more than 50% of the population.

30% of school-aged refugee children (ages 6-17) have never been to school. Primary school attendance (ages 6 to 14) dropped from 67% in 2020 to 52% in 2021, while secondary school attendance (ages 15 to 17) in 2021 was only at 27%. 67% of youth (15 to 24 years old) are not in employment, education or training (NEET). About 5% of children are estimated to be involved in child labour and increase from previous years (although actual figures are likely higher). As per UNHCR’s Protection Monitoring, 85% of children involved in child labour are out of school. A 2021 study conducted by USAID in 120 public schools with 2362 students shows that students’ reading performance in Grade 2 and Grade 3 is alarmingly low. Students in Grade 2 and Grade 3 are reading well below their expected grade levels. In oral reading fluency (ORF), only 3% of Grade 2 students and 2% of Grade 3 students are internationally recognized benchmarks.

UNHCR Lebanon promotes equitable and sustainable inclusion of children and youth in quality national education systems by 1) evidence-based advocacy based on its in-depth knowledge of the community, their capacities, needs and challenges, 2) partnership with UNICEF under the Blueprint to promote increase access to education opportunities in non-formal and formal pathway; and 3) by supporting the operationalization of the Ministry of Education and Higher Education's Five-Year Plan on General Education.

UNHCR Lebanon fosters safe enabling environments to support retention by strengthening its community-based education programs including through refugee volunteers, Homework and Retention Support and through working with parents.

To enable learners to use their education toward sustainable futures and participate in cohesive societies, in the deteriorating economic situation and increased needs, UNHCR Lebanon implements Basic Literacy and Numeracy Programs and works on higher and technical programming with a view to increasing self-reliance and implementing UNHCR’s 15by30 goal and roadmap, by 1) strengthening the Youth Education Program (TVET and DAFI components) and 2) continuing to lead the HEIE Roundtable, and 3) work with national stakeholders and the Connected Learning in Crisis Consortium to strengthen connected learning.

**VII Information on living conditions at Duty Station**

**Classification:** C, Family.

**Security:** Security level: Substantial (4).

The overall security situation remained volatile amidst an increase in several threat factors, mainly Civil Unrest and Crime country-wide with no significant security incidents affecting the UN personnel; however, the security situation in parts of Lebanon can deteriorate on short notice. The threat of terrorism in the country is rated as substantial with several threat factors that vary from direct attacks against the UN to attacks on public or religious places. In addition to other crimes,

several armed carjacking and abductions were reported mostly in Bekaa region and along the Eastern and Northern Borders with Syria. Shooting due to personal disputes, celebratory shooting in the air or during funerals cannot be ruled out resulting in injuries and fatalities. Since 17 October 2019, daily public demonstrations and civil unrest for socio-economic and political demands have been taking place across major areas resulting in large scale public demonstrations in the main town centres. In addition, roadblocks across the country continued to take place demanding the most basic living necessities such as water, electricity, medicines, medical supplies and fuel. As a reaction, additional security forces deployment was implemented to contain the situation in the streets. Altercations, scuffles, mobs, riot and act of vandalism were reported in several areas across the country. Due to demonstrations and road closure many areas in the country remained inaccessible. Although Beirut airport is operational nevertheless travel to/from airport requires close monitoring of access roads and prior coordination with UNDSS 24/7 SIOC. As a result, UN Organizations and Operations have been adopting specific security measures. As for external Workshops, they will continue to be reviewed on a case-by-case basis. Working Modality for the daily assessment of the situation has been adopted throughout the demonstration period. Additionally, the security situation in the refugee camps (Palestinian or Syrian) may change with no prior notice due to various factors. Therefore, all UN personnel/visitors are advised to be aware of security developments, remain vigilant, avoid large crowds, demonstrations, political gatherings, and the use of shared public transport. UNDSS Lebanon encourage and promote UN Road Safety campaign that highlights how all UNSMS personnel can be leaders of road safety by being safer road users, following local traffic laws and identifying specific risks on the road in the communities we serve.

**Health:** UN Clinic, Private clinics, hospitals and pharmacies available in English and French.

**Educational facilities:** local schools in Arabic and French from kindergarten to University, English or international schools from kindergarten to high school.

**Housing:** Hotels and private renting are easily available at a various range of prices.

**Other:** Public transport, banks, internet and GSM companies are available

## VIII How to apply

Applications must be sent through UNHCR's website before the closing date and time (**26 March 2023, midnight Geneva time**).

- [Careers \(myworkdayjobs.com\)](https://myworkdayjobs.com) Applicants will receive an automated acknowledgement of receipt after their submission.
- For general information on the JPO Programme please consult UNHCR webpage: <http://www.unhcr.org/junior-professional-officer-programme.html>

Only shortlisted candidates will be contacted.