

<b>Vacancy announcement</b>	
<b>UN JPO Programme</b>	
<b>JPO in Sustainable Development Coordination</b> <i>(Private Sector Engagement)</i>	
United Nations Resident Coordinator System (RCS), Resident Coordinator's Office (RCO) Ghana	<b>Closing date</b> <b>10 March 2026</b> <b>6pm EST</b>

**Vacancy Announcement # 25P019**

**I General information**

<b>Title:</b>	JPO in Sustainable Development Coordination <i>(Private Sector Engagement)</i>
<b>Sector of Assignment:</b>	Sustainable Development, Private Sector Engagement
<b>Country:</b>	Ghana
<b>Location (City):</b>	Accra
<b>Agency:</b>	United Nations Resident Coordinator System (RCS) Resident Coordinator's Office (RCO) Ghana
<b>Duration of Assignment:</b>	Initially one year with the possibility to extend up to a maximum of 3 years
<b>Grade:</b>	P2 step 1 in the first year

This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed **exclusively to CANDIDATES WITH DUTCH CITIZENSHIP.**

**Eligibility is restricted to candidates who are 32 years of age or below as of 31 December of the application year (i.e. born on or after 1 January 1994).**

For general information on the Dutch JPO Programme please visit the website of the Nedworc Foundation: [Junior Professional Officer Programme - Nedworc Foundation](#)  
**Please read the criteria and FAQ section carefully before applying.**

**II Duties and responsibilities**

This role will focus on enhancing coordination and collaboration among stakeholders, particularly within the private sector, to ensure that the UN's management and implementation strategies are streamlined, integrated, and effective. Through support in coordination of expanded partnerships with private sector actors, the JPO will support the RCO Partnership and Financing for Development Officer and RCO Economist to map, promote and leverage private capital for SDG financing, contributing to economic stability and sustainable growth in Ghana. This collaborative approach will ensure that private sector contributions are maximized, ultimately enhancing the effectiveness of UN initiatives and supporting Ghana's aspirations for self-reliance and sustainable development. The JPO will also support coordination related to the design of the next Cooperation Framework, ensuring that lessons from current implementation, emerging national priorities and the transition from aid to trade are effectively integrated; and that private sector engagement is

incorporated as a key pillar of the Cooperation Framework's funding framework as well as the broader SDG financing landscape, including efforts to mobilize and align private capital for development impact. The role will additionally contribute to upstream analytical and coordination efforts promoting inclusive, green, and sustainable economic transformation, supporting multi stakeholder engagement on SDG financing, climate action, digitalisation, and Leave No One Behind (LNOB). In doing so, the JPO will help ensure coherent, system wide support to the UN Country Team and contribute to advancing joined up approaches to private sector engagement and economic transformation

Within delegated authority and under the guidance of the Head of the Office, the JPO will be responsible for the following duties:

- Provide coordination support to the implementation of the RC/UNCT private sector engagement strategies, including recommendations for policy dialogues and partnership opportunities.
- Provide coordination support to the development and implementation of the engagement plans that align private sector engagement and participation with the Ghana UN Sustainable Development Cooperation Framework.
- Provide coordination support to establishing and maintaining relationships with key private sector actors, including banks and financial institutions, impact investors, local businesses and etc., facilitating regular dialogue and exploring collaboration opportunities.
- Provide coordination support to multi-stakeholder meetings with participation of the private sector partners, ensuring productive dialogue and concrete outcomes aligned with development goals.
- Provide coordination support to integration of private sector perspectives and contributions into the UN initiatives, ensuring alignment with both business interests and development objectives while maintaining appropriate governance and transparency standards.
- Provide coordination support to conducting a comprehensive analysis of the private sector landscape in Ghana, identifying strategic engagement opportunities and potential partnerships for UN initiatives while mapping key stakeholders and their interests.
- Provide coordination support to designing and managing a robust monitoring and evaluation system for private sector engagements, including reporting through various UN platforms where necessary, and contributing to the annual UNCT results reporting.
- Provide coordination support to maintaining comprehensive databases of private sector partners, track engagement activities, partnership status and outcomes while ensuring proper documentation and accessibility.
- Provide coordination support to knowledge management initiatives by documenting best practices, lessons learned and successful partnership models while facilitating knowledge sharing across UN agencies and private sector partners.
- Other functions/activities as requested by the Head of the Office.

### **III Training component: Learning elements and expectations**

On completion of the assignment, the JPO will have/be able to:

- Collaborate effectively with diverse private sector stakeholders, including companies, industry associations and business leaders to build strong partnerships and alliances.
- Develop targeted communication materials and outreach strategies to engage the private sector, highlighting shared objectives and potential areas of collaboration.
- Analyze private sector priorities, concerns and decision-making processes to align UN initiatives and advocacy with their interests and needs
- Utilize data, research and technological tools to monitor, evaluate, and report on the impact of private sector engagement initiatives

- Coordinate and integrate private sector engagement activities across various UN workstreams to maximize synergies and drive meaningful progress on development goals
- Apply results-based management principles to design, implement, and iterate private sector partnerships programs, ensuring measurable outcomes.
- Continuously learn and adapt approaches to private sector engagement, drawing on best practices and lessons learned from peers and partners.
- Understand and apply the Results Based Management approach including developing feedback loops and coordination of multistakeholder engagements to leverage resources, advocacy and the UN global knowledge and communications networks.

The JPO Programme includes the following learning elements:

- Participation in the “2026 JPO Orientation Programme” organised by the United Nations System Staff College in Turin from 9 to 27 November 2026.
- Possibility to participate in the Organization’s learning and development programmes for staff at all levels. Programmes are aimed at developing core values, core competencies and promoting a shared organizational culture and values
- The JPO position includes a Duty travel and training allowance (DTTA) of \$4,000 per year which may be used for learning activities related to the assignment and to career development.

#### **IV Supervision**

**Title of supervisor:** Head of the UN Resident Coordinator’s Office in Ghana

#### **Content and methodology of supervision**

**Establishment of a Work Plan:** During the first month of the assignment, the JPO - Private Sector Engagement will work jointly with their direct supervisor to finalize an agreed upon work plan. The final work plan will be discussed and mutually agreed to by the JPO and Head of the Office.

**Evaluation:** The evaluation of the JPO’s performance will utilize the United Nations Performance Evaluation System (e-performance) as the primary platform, with day-to-day supervision provided by the Head of the Office. Supervision will include ongoing daily communication, weekly section meetings to discuss progress and challenges, quarterly performance reviews against established objectives related to private sector collaboration, and mid-term evaluations through the E-PAS process to identify areas for improvement. Additionally, RCO will hold monthly strategic team meetings with the Resident Coordinator to set overarching priorities and strategic directions, while weekly delivery focused stand-up meetings with the Head of the Office will ensure that immediate priorities, deliverables, timelines, and support needs are clearly defined and monitored. This structured approach aims to foster a collaborative environment that enhances the effectiveness of private sector engagement initiatives while ensuring accountability and continuous improvement in performance.

#### **V Required Qualifications and Experience**

##### **Education:**

An advanced university degree (master’s degree or equivalent) in business management, public relations, international development or a related field is required.

*In exceptional cases, candidates with a first-level university degree (bachelor’s degree or equivalent) in combination with two additional years (i.e. a minimum of 4 years) of qualifying experience may be accepted in lieu of an advanced university degree.*

**Work experience:**

Minimum of two years of relevant work experience in partnerships, private sector engagement or related field is required (a minimum of four years with a first-level university degree (bachelor's degree or equivalent)).

Work experience within the UN system should not exceed 1 year (including internships, UNV and consultancies)

Only work experience acquired **after the first-level university degree** (bachelor's degree or equivalent) can be considered.

Internships and volunteering may be counted at 50% if considered relevant.

**Languages:**

Fluency in English and French are the working languages of the UN Secretariat. For this position fluency in English is required.

**Other skills:**

- Knowledge of the UN System is an asset
- Strong presentation skills
- Ability to engage effectively with diverse stakeholders
- Excellent analytical and problem-solving abilities.
- Knowledge of data analysis and reporting tools is desirable.

**UN competencies:**

**PROFESSIONALISM:** Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; Remains calm in stressful situations.

**COMMUNICATION:** Speaks and writes clearly and effectively; Listens to others, correctly interprets messages from others and responds appropriately; Asks questions to clarify and exhibits interest in having two-way communication; Tailors language, tone, style and format to match the audience; Demonstrates openness in sharing information and keeping people informed.

**TEAMWORK:** Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

**CLIENT ORIENTATION:** Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; Establishes and maintains productive partnerships with clients by gaining their trust and respect; Identifies clients' needs and matches them to appropriate solutions; Monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; Keeps clients informed of progress or setbacks in projects; Meets timeline for delivery of products or services to client.

**TECHNOLOGICAL AWARENESS:** Keeps abreast of available technology; Understands applicability and limitations of technology to the work of the office; Actively seeks to apply technology to appropriate tasks; Shows willingness to learn new technology.

### **Workforce Diversity**

The United Nations believes that an inclusive culture attracts the best talent and encourages all qualified applicants, regardless of gender, disability, sexual orientation, cultural or religious backgrounds, to apply.

### **VI Background information on Agency/Department/Section**

The work of the UN in Ghana is informed by the Ghana UN Sustainable Development Cooperation Framework.

Following the extension of the UNSDCF 2023–2025 through the end of 2026, the UNCT is now simultaneously implementing the current Cooperation Framework while initiating the design of the next cycle (beginning 2027). This presents a unique opportunity to both strengthen coordination and engagement in the final stretch of the current Cooperation Framework, and to advance forward looking analysis, strategic planning, and new partnerships around the design and implementation of the forthcoming Cooperation Framework.

The RC system convenes stakeholders and connects knowledge across sectors and pillars to facilitate solutions that advance the 2030 agenda and facilitate the achievement of the SDGs, providing visibility and synergies from the collective assets and capacities of the UN development system. These coordination investments enable the UNDS to offer an integrated approach and a joined-up response to the development needs through policy support and strategic interventions that are catalytic and aligned to Ghana’s vision, increasing efficiencies and leveraging economies of scale wherever possible. The RCO is not an implementing arm of the UNDS in Ghana. Its focus is on facilitating a coherent, joined-up, agile, responsive, adaptive and efficient support to the GoG and the UN in Ghana through:

1. Strategic Planning, monitoring, reporting and accountability: The RCO supports the UNCT to deliver inclusive, collective planning and programming centered around tailored responses and integrated policy advisory services to enable collective impact, cross-sectoral learning and linkages across development, human rights, Peace and Security and Climate Action/Environment pillars. These include supporting UNCT, Results Groups, and Inter-Agency Working Groups to deliver on the Cooperation Framework, Joint Workplans, UNINFO, Voluntary National Report (VNR) and progress on SDGs in alignment with national and international frameworks. The RCO leads the UN System-wide monitoring & reporting through effective data, knowledge management and information management.
2. Thought Leadership – RCO facilitates pooling of relevant technical knowledge, expertise and innovation across the system, based on sound political economy analysis, to present effective support on the most pertinent priorities at the country level, powered by evidence-based approaches and knowledge communities. These solutions presented in actionable form for UNCTs, Governments and partners will also enable the facilitation of knowledge sharing and collaboration, south-south and triangular exchanges and initiatives.
3. Coordination – The RCO serves as an efficient entry point to access the UNDS at the country level. Building on the comparative advantages, reducing overlaps, duplication, and transaction costs, and fostering shared services, establishing this entry point enables the UN deliver a strong and coordinated response. The RCO provides coordination of the normative agenda including Human Rights, Gender & Social Inclusion, the Universal Periodic Report (UPR), Issue-based dialogues, general oversight & management of Senior Management Team (SMT), Operations Management Team (OMT), Contingency Planning/plans, and protection and response to sexual exploitation and abuse (PSEA).

4. Partnerships, Funding & Resource mobilization – Utilizing the UNCT partnership and fund-raising strategy, the RCO facilitates system-wide governance of country financing instruments and pursues joint UNCT programmes, resource mobilization and strategic partnerships at national and subnational levels with diverse entities. The RCO facilitates UNCT alignment, transparency and accountability for results, including more systematic dialogue with government, civil society, the private sector and development partners/IFIs across the globe, region and country to support SDG implementation and financing.

5. Communications and Advocacy – Working with the UN Information Centre (UNIC), Accra, the RCO strategically deploys effective tools to advocate a clear course on key priorities, ensuring that these leave no one behind. Through effective branding, it increases visibility of interventions and the system’s approach to work to build partnership with all stakeholders. The RCO leads high-level system-wide UN representation and engagement with government, development partners, private sector, academia and civil society.

6. Increased Efficiency – To enhance efficiency and effectiveness in UN business operations and innovation, the RCO coordinates UNCT-wide efforts for cost-sharing resources required for the design and implementation of common services agreed under the Business Operation Strategy and Common Back Office and leads the UNDS Operations Management Team (OMT) to transform the way the UN delivers at country level – from greater integration, greater efficiencies and greater transparency.

#### **UN Resident Coordinator’s Office (RCO) Structure**

The United Nations Resident Coordinator is the highest-ranking UN representative in country and leads the UN Country Team (UNCT) in Ghana, coordinating the UN System support to the Government of Ghana (GoG) and people of Ghana in achieving their development priorities and the Sustainable Development Goals. Towards achieving this, the UN Resident Coordinator’s Office (RCO) supports and maximizes, in a coordinated fashion, the work of the UNCT to enable the UN Development System (UNDS) provide a collective, joined-up, coherent, timely and country-driven integrated response to support Ghana meet its national priorities, within the framework of the Sustainable Development Goals (SDGs) and other international commitments.

Established functions in support of the responsibilities of the RC and the UN Country Team (UNCT) are: (1) strategic planning; (2) development economics; (3) partnerships and development finance; (4) data, results management and reporting; and (5) communications and advocacy.

Additional functions within the RCO working in support of the normative and efficiency agenda include Peace & Development, the normative agenda and LNOB as well as Administration and Efficient Operations. The RCO works in a flat, matrixed way with and across the UNDS to deliver.

### **VII Information on the Duty Station**

The United Nations classifies duty stations into six categories (H, A, B, C, D, E) based on living and working conditions. Categories range from H (Headquarters) to E (most difficult).

Accra has a hardship classification of B.

More information on the hardship scheme can be found via

[International Civil Service Commission \(ICSC\)](#)

More details on living conditions at the duty station will be provided at the time of onboarding.

### **VIII How to apply**

Applicants should submit their application **online** via:

<https://owa.undesa.it/oas/oas.aspx?CMD=START&CP=1>

More information on how to apply can also be found on the following website:

<https://jpo.desa.un.org/>

Applications must be received no later than **10 March 2026, 6.00 pm (Eastern Standard Time UTC-5, New York USA)**. Applications received after this date will not be considered.

Applicants will receive a confirmation of receipt.

**Only short-listed candidates will be contacted thereafter.**