

<h1>Vacancy announcement</h1>		
<h2>UN JPO Programme</h2>		
<h3>JPO in Communications (Political Affairs)</h3>		
United Nations Executive Office of the Secretary-General (EOSG), Office of the Spokesperson for the Secretary-General (OSSG)		Closing date 10 March 2026 6pm EST
<u>Vacancy Announcement # 25P314</u>		
I General information		
Title:	JPO in Communications (Political Affairs)	
Sector of Assignment:	Communications, Political Affairs	
Country:	USA	
Location (City):	New York	
Agency:	United Nations Executive Office of the Secretary-General (EOSG), Office of the Spokesperson for the Secretary-General (OSSG)	
Duration of Assignment:	Initially one year with the possibility to extend up to a maximum of 3 years	
Grade:	P2 step 1 in the first year	
<p>This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to CANDIDATES WITH CITIZENSHIP OF ONE OF THE FOLLOWING COUNTRIES: Afghanistan, Bangladesh, Benin, Burkina Faso, Burundi, Chad, Colombia, Democratic Rep. Congo (DRC), Ethiopia, Ghana, India, Indonesia, Iraq, Ivory Coast, Jordan, Kenya, Lebanon, Mali, Mozambique, Niger, Nigeria, Palestinian Territory, Senegal, Somalia, South-Sudan, Tunisia, Uganda, Ukraine, Vietnam, Yemen</p> <p>Eligibility is restricted to candidates who are 32 years of age or below as of 31 December of the application year (i.e. born on or after 1 January 1994).</p> <p>For general information on the Dutch JPO Programme please visit the website of the Nedworc Foundation: Junior Professional Officer Programme - Nedworc Foundation Please read the criteria and FAQ section carefully before applying.</p>		
II Duties and responsibilities		
This JPO position supports the work of the Spokesperson Office for the United Nations Secretary-General.		

Within delegated authority, the Junior Professional Officer will be responsible for the following duties:

- Support the daily work of the Spokesperson's Office, including monitoring global news and media coverage relevant to the United Nations.
- Assist in managing and curating content for official social media channels.
- Provide direct support for special projects and initiatives led by the Spokesperson.
- Contribute to drafting briefing notes, press releases, and other communication materials.
- Prepare materials for Secretary-General's transition.
- Participate in meetings and assist with coordination of press events and briefings.
- Performs other duties as required.

III Training component: Learning elements and expectations

On completion of the assignment, the JPO will be able to/ have:

- Gained hands-on experience in high-level UN communications and media relations.
- Developed skills in strategic messaging and public information dissemination.
- Learned to manage crisis communications
- Understand the role of the Spokesperson's Office in supporting the Secretary-General's public engagements.
- Gained invaluable insights into the inner workings of the United Nations

The JPO Programme includes the following learning elements:

- Participation in the "2026 JPO Orientation Programme" organised by the United Nations System Staff College in Turin from 9 to 27 November 2026.
- Possibility to participate in the Organization's learning and development programmes for staff at all levels. Programmes are aimed at developing core values, core competencies and promoting a shared organizational culture and values
- The JPO position includes a Duty travel and training allowance (DTTA) of \$4,000 per year which may be used for learning activities related to the assignment and to career development.

IV Supervision

Title of supervisor: Spokesperson for the Secretary-General

Content and methodology of supervision

Establishment of a Work Plan: During the first month of the assignment, the Junior Professional Officer (JPO) will work jointly with his/her direct supervisor to finalize an agreed upon work plan. The final work plan will be discussed and mutually agreed to by the JPO and his/her supervisor.

Evaluation: The United Nations Performance Evaluation System (e-performance) will serve as a primary platform to evaluate of the JPO's performance.

The JPO will participate in daily team meetings and will meet with his/her supervisor at least once a week to discuss tasks, priorities, deliverables and deadlines.

V Required Qualifications and Experience

Education:

An advanced university degree (master's degree or equivalent) in communications, journalism, international relations, or related field is required.

In exceptional cases, candidates with a first-level university degree (bachelor's degree or equivalent) in combination with two additional years (i.e. a minimum of 4 years) of qualifying experience may be accepted in lieu of an advanced university degree.

Substantive parts of the candidates' academic qualification (Bachelor and/or Master) must have taken place in a country that appears on the list of eligible countries.

[eligible-countries-DC-JPOs.pdf](#)

Work experience:

Minimum of two years of relevant professional work experience in communications, media, public information or political affairs (a minimum of four years with a first-level university degree (bachelor's degree or equivalent)).

Work experience within the UN system should not exceed 1 year (including internships, UNV and consultancies)

Only work experience acquired **after the first-level university degree** (bachelor's degree or equivalent) can be considered.

Internships and volunteering may be counted at 50% if considered relevant.

Languages:

English and French are the working languages of the UN Secretariat. For this position, fluency in English is required. Knowledge of another UN language is an advantage.

Other skills:

- Excellent drafting and communication skills.
- Proficiency in computer applications, including AI tools and social media platforms.
- Strong research, analysis, and writing skills.
- Strong interpersonal skills and ability to work in a multicultural environment.

UN competencies:

PROFESSIONALISM: Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; Remains calm in stressful situations. Proven organizational skills and ability to develop clear goals and identify priority activities and assignments preferred.

COMMUNICATION: Speaks and writes clearly and effectively; Listens to others, correctly interprets messages from others and responds appropriately; Asks questions to clarify, and exhibits interest in having two-way communication; Tailors language, tone, style and format to match the audience; Demonstrates openness in sharing information and keeping people informed

TEAMWORK: Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings

Workforce Diversity

The United Nations believes that an inclusive culture attracts the best talent and encourages all qualified applicants, regardless of gender, disability, sexual orientation, cultural or religious backgrounds, to apply.

VI Background information on Agency/Department/Section

The Executive Office of the Secretary-General provides assistance to the Secretary-General in the establishment of general policy, in the executive direction, coordination and expeditious performance of the work of the Secretariat and of the programmes and other elements of the Organization, and in contacts with Governments, delegations, the press and the public.

The Office of the Spokesperson for the Secretary-General provides information to the media on the activities of the UN system as a whole through daily briefings, direct responses to media enquiries, press conferences, background briefings and interviews with the Secretary-General, the Deputy Secretary-General and other senior officials.

The Office provides advice on media relations to the Secretary-General, the Deputy Secretary-General and senior Secretariat officials.

The Office also keeps the Secretary-General regularly informed of major breaking news stories around the world.

VII How to apply

Applicants should submit their application **online** via:

<https://owa.undesa.it/oas/oas.aspx?CMD=START&CP=7>

More information on how to apply can also be found on the following website:

<https://jpo.desa.un.org/>

Applications must be received no later than **10 March 2026, 6.00 pm (Eastern Standard Time UTC-5, New York USA)**. Applications received after this date will not be considered.

Applicants will receive a confirmation of receipt.

Only short-listed candidates will be contacted thereafter.