


<h1>Vacancy announcement</h1>		
<h2>UN JPO Programme</h2>		
<h3>JPO in Political Affairs</h3>		
United Nations Department of Political and Peacebuilding Affairs (DPPA), Policy and Mediation Division, Gender, Peace and Security Unit		Closing date 26 April 2026 6pm EST
<u>Vacancy Announcement # 25P002</u>		
I General information		
Title:	JPO in Political Affairs	
Sector of Assignment:	Political Affairs	
Country:	USA	
Location (City):	New York	
Agency:	United Nations Department of Political and Peacebuilding Affairs (DPPA), Policy and Mediation Division, Gender, Peace and Security Unit	
Duration of Assignment:	Initially one year with the possibility to extend up to a maximum of 3 years	
Grade:	P2 step 1 in the first year	
<p>This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to CANDIDATES WITH CITIZENSHIP OF ONE OF THE FOLLOWING COUNTRIES:</p> <p>Afghanistan, Bangladesh, Benin, Burkina Faso, Burundi, Chad, Colombia, Democratic Rep. Congo (DRC), Ethiopia, Ghana, India, Indonesia, Iraq, Ivory Coast, Jordan, Kenya, Lebanon, Mali, Mozambique, Niger, Nigeria, Palestinian Territory, Senegal, Somalia, South-Sudan, Sudan, Tunisia, Uganda, Ukraine, Vietnam, Yemen eligible-countries-DC-JPOs.pdf</p> <p>Eligibility is restricted to candidates who are 32 years of age or below as of 31 December of the application year (i.e. born on or after 1 January 1994).</p> <p>For general information on the Dutch JPO Programme please visit the website of the Nedworc Foundation: Junior Professional Officer Programme - Nedworc Foundation</p> <p>Please read the criteria and FAQ section carefully before applying.</p>		
II Duties and responsibilities		
The JPO will support the Gender, Peace and Security Unit of UN DPPA's Policy and Mediation Division.		
<p>Within delegated authority, the Junior Professional Officer will be responsible for the following duties:</p> <ul style="list-style-type: none"> • Support conflict prevention, peacebuilding and peacemaking initiatives in-country with a specific focus on WPS- related efforts; • Keep abreast of latest trends and developments in the area of assignment and provide inputs as required; 		

- Facilitate and assist in carrying out WPS data collection/results-based monitoring and assist with the preparation and finalization of: inputs to the mission’s periodic reports of the Secretary-General’s to the Security Council and beyond; DPPA’s input to the Secretary-General’s annual report on WPS; annual reporting to the System-wide Action Plan on Gender Equality and Gender Mainstreaming (SWAP 3.0); the System-wide Gender Equality Acceleration Plan and the WPS Humanitarian Compact;
- Serve as the GPS Focal Point on various relevant thematic areas to peace and security to be identified in consultation with the JPO;
- Drafting analytical notes, concept notes, briefing notes, talking points and project proposals;
- Assist in organizing various trainings on gender and WPS for colleagues and external actors, as needed;
- Conducting research and surveys in support of DPPA’s work on WPS;
- Assist in carrying out responsibilities relating to inter-agency and external consultation and partnerships on WPS;
- Assist in other relevant tasks, as needed.

III Training component: Learning elements and expectations

On completion of the assignment, the JPO will have/be able to:

- In-depth knowledge of the UN system and its field operations and the WPS agenda and broader political issues, especially with regard to the Department of Political and Peacebuilding Affairs;
- Gained hands-on experience in early warning, conflict prevention, peacebuilding and peace-making initiatives from a WPS perspective;
- Developed contacts with a wide range of UN entities;
- Learned about the core values of the UN regarding respect for diversity and had the opportunity to work with colleagues of diverse backgrounds and points of view; and be able to:
- Assist in the preparation of high-level meetings of senior UN officials;
- Synthesize information and produce reliable data and reporting material for UN reports and senior staff;
- Mainstream a gender perspective into her or his analytical work.

The JPO Programme includes the following learning elements:

- Participation in the “2026 JPO Orientation Programme” organised by the United Nations System Staff College in Turin from 9 to 27 November 2026.
- Possibility to participate in the Organization’s learning and development programmes for staff at all levels. Programmes are aimed at developing core values, core competencies and promoting a shared organizational culture and values
- The JPO position includes a Duty travel and training allowance (DTTA) of \$4,000 per year which may be used for learning activities related to the assignment and to career development.

IV Supervision

Title of supervisor: Team Leader, Gender, Peace and Security Unit, Policy and Mediation Division

Content and methodology of supervision

Establishment of a Work Plan: The incumbent will work jointly with his/her direct supervisor to finalize an agreed upon work plan. The final work plan will be discussed and mutually agreed to by the JPO and his/her supervisor.

Evaluation: The United Nations Performance Evaluation System (e-performance) will serve as a primary platform to evaluate of the JPO’s performance.

Ongoing daily feedback of the work will be provided, alongside weekly meeting. In addition, there will be opportunities to join DPPA trainings, including the DPPA-DPO induction and the three-day DPPA specific WPS training, to get a broad introduction to all of DPPA's Women, Peace and Security (WPS) priorities with practical strategies on implementation.

V Required Qualifications and Experience

Education:

An advanced university degree (master's degree or equivalent) in international relations, law, political science, public administration, human rights, gender or other related field is required.

In exceptional cases, candidates with a first-level university degree (bachelor's degree or equivalent) in combination with two additional years (i.e. a minimum of 4 years) of qualifying experience may be accepted in lieu of an advanced university degree.

Substantive parts of the candidates' academic qualification (Bachelor and/or Master) must have taken place in a country that appears on the list of eligible countries.

[eligible-countries-DC-JPOs.pdf](#)

Work experience:

A minimum of 2 years of relevant work experience in political science, international relations, law, development management, conflict resolution or related area is required (a minimum of four years with a first-level university degree (bachelor's degree or equivalent)).

Experience in implementing the women, peace and security agenda in a peacemaking/peacebuilding context is desirable. Experience supporting international organizations, civil society, government or regional organizations on gender, WPS-related matters is desirable.

Work experience within the UN system should not exceed 1 year (including internships, UNV and consultancies).

Only work experience acquired **after the first-level university degree** (bachelor's degree or equivalent) can be considered.

Internships and volunteering may be counted at 50% if considered relevant.

Languages:

English and French are the working languages of the UN Secretariat. For this position, fluency in English is required. Knowledge of another UN language is an advantage.

Other skills:

Proficiency in computer skills and use of databases, including experience in MS Word, Microsoft Teams, Excel and PowerPoint, as well as use of the Internet and electronic media applications.

UN competencies:

PROFESSIONALISM: Strong writing and research skills, including ability to evaluate and synthesize information from a variety of sources while working effectively in a stressful environment, and ability to identify and contribute to the solution of problems/issues. Knowledgeable of various research methodologies and sources, including electronic sources on the internet, intranet and other databases. Good analytical, planning and organizational skills. Shows pride in work and in achievements; demonstrates professional competence of WPS subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than

personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

PLANNING AND ORGANIZING: Ability to establish priorities and to plan, coordinate and monitor tasks in accordance with the work plan. - Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; adjusts priorities as required; Allocates appropriate amount of time and resources for completing work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; Uses time efficiently.

TEAMWORK: Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

COMMUNICATION: Speaks and writes clearly and effectively; Listens to others, correctly interprets messages from others and responds appropriately; Asks questions to clarify, and exhibits interest in having two-way communication; Tailors language, tone, style and format to match the audience; Demonstrates openness in sharing information and keeping people informed.

Workforce Diversity

The United Nations believes that an inclusive culture attracts the best talent and encourages all qualified applicants, regardless of gender, disability, sexual orientation, cultural or religious backgrounds, to apply.

VI Background information on Agency/Department/Section

The Department of Political and Peacebuilding Affairs plays a central role in the prevention and mediation of conflicts and promotes peacebuilding, including through the coordination of electoral assistance activities. The Department monitors developments across the world and provide the Secretary-General with analytical reports and briefing notes to inform his decisions and shape his interactions with Member States, regional and non-governmental organizations, and other actors. The Department also supports and provides guidance as well as substantive and operational backstopping to Envoys and Representatives of the Secretary-General and Special Political Missions in the field. The Department's priority commitment to the WPS agenda is articulated in its 2023-2026 Strategic Plan.

The Policy and Mediation Division (PMD) is responsible for the development of policy, guidance and learning tools for conflict prevention, preventive diplomacy and sustaining peace as well as the provision of mediation support and policy and technical support on issues relevant to gender and the Women, Peace and Security agenda. It serves as focal point on cross-cutting threats and challenges to peace and security for the Department, and assist in the formulation of policy and strategies.

The Division is composed of four units: Policy Planning Unit (PPU), Guidance and Learning Unit (GLU), Mediation Support Unit (MSU) and Gender, Peace and Security Unit (GPS).

Gender, Peace and Security Unit (GPS)

Within the area of Gender and Women, Peace and Security (WPS), GPS has the Department-wide responsibility for policy development, capacity building, substantive and technical support and backstopping of field missions and HQ offices on the implementation of the eight Security Council resolution on gender/WPS and Conflict-Related Sexual Violence (CRSV). The relevant resolutions, guidance materials and Secretary-General's reports can be found on the [gender, peace and security section](#). DPPA

aims to systematically mainstream a gender perspective in its work to realize greater gender equality and women's empowerment in all its peacemaking efforts, including through gender-sensitive political analysis, conflict mediation and prevention, mission planning, and monitoring and evaluation, in line with the UN System-Wide Action Plan on Gender Equality and Women's Empowerment (SWAP).

VII How to apply

Applicants should submit their application **online** via:

<https://owa.undesa.it/oas/oas.aspx?CMD=START&CP=7>

More information on how to apply can also be found on the following website:

<https://jpo.desa.un.org/>

Applications must be received no later than **26 April 2026, 6.00 pm (Eastern Standard Time UTC-5, New York USA)**. Applications received after this date will not be considered.

Applicants will receive a confirmation of receipt.

Only short-listed candidates will be contacted thereafter.