

Advertisement

Junior Professional Officer

Programme Analyst, Ending Violence Against Women



United Nations Entity for Gender Equality and the Empowerment of Women (UN WOMEN)

Closing date
28 June 2026

I General information

Title:	Programme Analyst, EVAW
Sector of Assignment:	SDG 5; Gender Equality
Country:	Senegal
Location (City):	Dakar
Agency:	UN WOMEN
Duration of Assignment:	Initially one year with the possibility to extend up to a maximum of 3 years
Grade:	P2 step 1 in the first year.

This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed **exclusively** to **PEOPLE WITH THE NATIONALITY OF ONE OF THE FOLLOWING ELIGIBLE COUNTRIES. Excluding Senegal, due to the restriction that nationals of the country where the position is located cannot be considered.**

[eligible-countries-DC-JPOs.pdf](#)

For the minimum qualification requirements see the website of Nedworc Foundation:
[Junior Professional Officer Programme - Nedworc Foundation](#)

Maximal age limit is 32 years as of 31 December of the year of application.

Please read the selection criteria and FAQ section carefully before considering applying

II Duties and Responsibilities

Violence against women and girls in Africa is multifaceted and rampant. The EVAW Section also provides key technical support to the Spotlight Initiative, a global fund established by the UN Secretary-General in 2017 to address VAW/G. This initiative is a multi-year partnership between the EU and the United Nations, which has deployed targeted, large-scale investments to different geographic areas, including 4 pilot countries in the region out of 8 in Africa and includes a regional component with a continental scope; as part of a comprehensive programming approach to eliminate the different forms of VAW/G, harmful practices and promote sexual reproductive health and rights.

The EVAW Section is also partnering with UN agencies on multiyear strategic interventions on reproductive, maternal, neonatal, child, adolescent health (Muskoka and H6 initiative). The scope of work of the section includes contributing to the development of EVAW Flagship Programmes using the model of the Spotlight Initiative.

Responsibilities

Support the EAW Flagship Programmes Development:

- Assist in strengthening and coordinating UN agencies' action at regional level, as part of the roll-out of Flagship Programme Initiatives in selected pilot and self-starter countries.
- Compile information and results from country teams to inform donor reports on programmes for which the EAW Section is responsible, integrating the feedback of the EAW Policy Advisor as part of these processes.
- Contribute to the updating of information on EAW on UN Women's Intranet, including the possible of Communities of Practice on the Flagship Programme Initiative;
- Assist in the implementation of relevant, high-impact EAW advocacy activities with key partners.
- Assist in providing technical inputs on the Flagship Programme Initiative / Joint UN initiatives related to maternal health (Muskoka, H6 & HIV) including, where relevant, the Spotlight Initiative content, including policy papers, annual work plans, communications materials etc. both at the regional level and prepared by local teams.
- Assist in synthesizing and disseminating good practices and lessons learnt from the Flagship Programme Initiative and Joint UN initiatives related to maternal health and EAW, to inform the development of the next generation of programmes.
- Assist in the organization of webinars and other information exchange mechanisms relating to EAW/G (both substantive content and logistics), as requested by country and regional offices.
- Assist in strengthening links with other regional, national and inter-agency groups on EAW/G and promote new partnerships and collaborations.

Support the Ending Violence against Women Section in the following areas:

- Conduct research and analysis to develop knowledge products on the work of the EAW Section, including assisting in the drafting of conceptual papers, briefings, talking points and reports for UN Women WCARO Senior Management.
- Provide support in the drafting and monitoring of the Section's annual work plans and budgets.
- Contribute to the development of communications material on the work of the EAW Section.
- Participate and represent the EAW Section and/or UN Women in meetings.
- Assist in any other duties as directed by the EAW Policy Advisor.
- Contribute to building partnerships and resource mobilization strategies
- Provide inputs to resource mobilization strategies; analyze and maintain information and databases.
- Provide inputs to relevant documentation such as project summaries, conference papers, briefing notes, speeches, and donor profiles.
- Provide inputs to advocacy, knowledge building and communication efforts
- Provide technical inputs to background documents, briefs and presentations.
- Support the organization of advocacy activities and campaigns events, trainings, workshops and knowledge products.
- Provide inputs to the development of knowledge management products.
- Any other tasks as assigned by the supervisor.

III Training component: Learning elements and expectations

Upon completion of the assignment the JPO will have/ will be able to:

- Develop in-depth knowledge of UN Women's work.
- Develop a strong ability to develop and strengthen partnerships across a broad range of partners, including government, development partners, UN agencies, civil society organizations.
- Gain ability to prepare quality knowledge products including briefs, concept notes and talking points.
- Develop skills in the area of programme and project development, advocacy and strategic planning.
- Have access to on the job training and mentoring.

The JPO training programme includes the following learning elements:

- Participation in a UN Women Programme Policy and Operations Induction Course in New York within the first 6 months of assignment.
- Various training and learning opportunities, as available in UN Women.
- The JPO position includes a Duty travel and training allowance (DTTA) of \$ 4.000 per year which may be used for learning activities related to the assignment and career development.

IV Supervision

Title of supervisor: Policy Advisor

Content and methodology of supervision

- The JPO will receive structured guidance by the supervisor, especially in the beginning of the assignment, with the purpose of gradually increasing the responsibilities of the JPO.
- JPO and supervisor will develop an annual workplan based on the initial assessment of the JPO's capability and strengthens, with clear results and performance indicators.
- Establishment of an individual work plan, with clear deliverables.
- Effective supervision through knowledge sharing and performance/development feedback throughout the assignment.
- Easy access to the supervisor. Participation in regular office and Policy team meetings to ensure integration with all aspects of the Section's areas of work and operational effectiveness.
- Guidance and advice in relation to learning and training opportunities within the field of expertise. Completion of the yearly UN Women Results and Competency Assessment.
- JPO will participate in regular Programme Team meetings and retreats to ensure alignment of individual workplan with the overall office workplan and priorities.
- In addition, the following specific supervision arrangements will apply:
- Interaction with the direct supervisor will take place on a daily basis, with progress reviewed on a regular basis; additional meetings with and support provided from the EVAW Policy Advisor.

V Required Qualifications and Experience

Age: Maximal age limit is 32 years as of 31 December of the year of application.

Education:

Master degree or equivalent in Gender, development, economics, international relations, sociology or other similar subjects.

In exceptional cases candidates with a Bachelor's degree plus a minimum of 4 years relevant working experience can be considered.

Substantive parts of the candidates' academic training (Bachelor and/or Master) must have taken place in a developing country that appears on the list of eligible countries.

[eligible-countries-DC-JPOs.pdf](#)

Working experience:

- A minimum of 2 years of paid working experience in a relevant field (development programme/project implementation, coordination, monitoring and evaluation, donor reporting and capacity building).
- Some development project/programme management; ideally with some experience in the fields of gender equality and violence against women and girls.
- Experience coordinating and liaising with government agencies and/or donors is an asset.
- Providing substantive feedback on programme guidance and instructional materials, especially as a part of international projects in the area of human rights, including women's rights and, if possible, EVAW/G.
- Experience in assisting in the organization and implementation of workshops/meetings, including technical online support.
- Drafting and completing briefs, talking points, reports etc. on a tight schedule and in coordination with and input from multiple project partners.
- Familiarity with the UN System is desirable.
- Work experience within the UN system should not exceed 1 year, including UNV, (paid) UN internship and UN consultancy.
- All paid work experience since obtaining Bachelor's degree may be considered if relevant to the role. Relevant internship experience is recognized at 50%.

Languages :

- Fluency in English is required
- Knowledge of French is a strong asset
- Knowledge of the other UN official working language is an asset.

Key competencies

- Interest/experience in development in Africa and gender issues.
- Excellent drafting skills with the ability to edit/clear reports and program documents.
- Very strong analytical, critical-thinking and problem-solving skills: identifying data sources, mining data, interpreting, visualizing and using data for the purpose of problem solving and generation of evidence.
- Very strong inter-personal skills, communicate effectively with staff at all level of the organization.
- Ability to handle multiple tasks while working with a sense of urgency to meet deadlines.
- Versatile and ability to work in a multicultural, global and fast-paced environment while maintaining strong internal client service orientation.

VI Background information on Agency/Department/Section

UN Women, grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls, the empowerment of women and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security.

The UN Women West and Central Africa Regional Office (WCARO) in Dakar, Senegal, works to provide strategic guidance and support for mandate implementation to UN Women country offices and programs; The EVAW Section within WCARO works on a range of thematic areas relating to violence against women and girls (VAW/G), including maternal health; the elimination of harmful practices including female genital mutilation and child marriage, HIV prevention and response. https://africa.unwomen.org/en/where-we-are/west-and-central-africa_africa

VII Information on living conditions at Duty Station

Dakar is a vibrant and well-connected capital city with a range of accommodation options including houses, apartments, and serviced residences. The cost of living is moderate relative to other African capitals, though it may be higher than expected for some goods and services. Health facilities in Dakar are adequate and Dakar is served by Blaise Diagne International Airport, which offers regular international flights connecting the city to major hubs in Africa, Europe, and beyond, making travel reasonably accessible. Dakar is a multicultural city, with many international organizations regional offices, where a young professional can create interesting create strong professional and personal networks.

VIII How to apply

Applicants can apply through this link <https://www.undp.org/jpsc/current-vacancies>

Applicants will receive acknowledgement of receipt of their submission. Only shortlisted candidates will be contacted.

Before **28 June 2026**

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Only shortlisted candidates will be contacted.